



GOVERNMENT OF NAGALAND
OFFICE OF THE PRINCIPAL, PHEK GOVERNMENT COLLEGE
PHEK: NAGALAND

DETAILED MEETING MINUTES OF THE IQAC AND NAAC STEERING COMMITTEE

Detailed Meeting Minutes of the IQAC and NAAC Steering Committee, Phek Government College, Phek held on 29th January, 2018 at 1:00 pm, in the Principal's Chamber.

MEMBERS PRESENT:

- | | |
|---------------------------|--------------------|
| 1. Dr. Vizovol mekro | - IQAC Coordinator |
| 2. Dr. Medongulie Zatsu | - NAAC Coordinator |
| 3. Dr. Levinu Sakhrie | - Member |
| 4. Ms. Mhashevolu Medeo | - Member |
| 5. Dr. Seyiezolie Khoubve | - Member |
| 6. Mr. Mulehu Khesoh | - Member |
| 7. Dr. Nutazo Lohe | - Member |
| 8. Dr. I. Koktiba Sangtam | - Member |
| 9. Mr. Nuthisa Rhakho | - RUSA Coordinator |

ABSENTEES:


- | | |
|------------------------------------------|-------------|
| 1. Mr. Besengulie Venuh (Vice Principal) | - Secretary |
| 2. Mrs. Vevolu Khamo | - Member |
| 3. Ms. Yashikala Jamir Ao | - Member |
| 4. Head Assistant | - Member |

DETAILED MEETING MINUTES:

- 1) Initiating the meeting the Principal warmly welcomed all the members' to his Chamber.
- 2) Agenda's for the day was presented to the house by the Principal for open discussion.
- 3) Pertaining to the Skill Development and Entrepreneurship Training to be held at Guwahati, the house on consultation, selected Mr. Temjenmeren to represent the college, in the month of March.
- 4) The Principal also informed the house that from the day on i.e. 29th January, 2018, any kind of information, circulars, notices pertaining to IQAC/NAAC meetings will be passed through the use of SMS and WhatsApp mobile services.
- 5) The Principal again stressed on the target for NAAC Assessment in the month of November 2018, for the college and discussed on the immediate needs of the colleges. He also notified the house on the works in progress and also stressed on the various categories where the college still needed to strive for improvements.
- 6) In continuation to the discussion of the previous meeting, the Principal informed the house to conduct a Workshop at the earliest where every Department will give a power-point presentation of each teacher's profile, his/ her PhD Paper, published papers, consultancy papers, books published, extension services, etc This workshop will act as an eye-opener for all teaching staff.
- 7) It was ordered by the Principal that there will be no acceptance of Leave/s on the said date.
- 8) The principal also stressed the immediate need for a website for the college in order to continue the work process of the intended NAAC assessment.




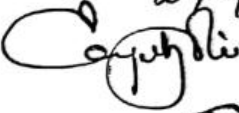
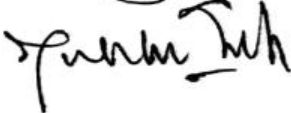



- 9) He also informed the house on the need for regularity of Teachers' to College and to bring about a new work-culture which will not only benefit the Teachers' but also help in disciplining the students as well.
- 10) The Principal also promised to acknowledge the Dream Weavers' for their contribution for the welfare of the students and for the book donations made by the Organization to the college.
- 11) The Principal also stressed on the non-functioning of various cells and committees and to work for active participation of all the same.
- 12) As per the outcome of the meeting discussion, it has been decided:
 - a) That, the Principal will function as the IQAC Convener with Vice-Principal as IQAC Secretary and members.
 - b) That, the NAAC Steering Committee will be constituted with a NAAC Coordinator and members required.
 - c) That, a workshop will be conducted on 10th March 2018 by the IQAC & NAAC Steering Committee. The detailed resource persons are as follows:
 - i. Dr. Medongulie Zatsu, will present on NAAC Assessment
 - ii. Dr. Levinu Sakhrie - Research Methodology
 - iii. Dr. Seyiezolie Khoubve- Teachers Profile
 - iv. Dr. Nutazo Lohe - Paper Presentation, Publications, etc.
 - v. Principal & Vice Principal – motivational talk
 - vi. Mr. Nuthisa Rhakho- Infrastructure
 - vii. Ms. Mhashevolu Medeo- Results of students for the past five years
 - d) Dr. Seyiezolie and Mr. Temjenmeren have been entrusted to work on the construction of a website for the college, for which a desktop and a working space will be allotted to start the work at the earliest.
 - e) Mr. Mulehu and Mr. Shekhohu have been appointed as members of Development Committee.

The meeting ended with thanks to end from the chair at 3:15 PM.


Recorder:
Dr. Seyiezolie Khoubve
Assistant Professor
Department of Political Science
Phek Government College, Phek.

IQAC MEETING

29th January 2018

Sl.no	Name	Designation	Signature
1.	DR. VIZOVOL MERRU	PRINCIPAL	
2.	MEDONGULIE ZATISU	NAPAC COORDINATOR	
3.	DR. LEVINU SAKHRIE	NAPAC MEMBER	
4.	MHASHEVOLU MEDEO	IQAC MEMBER	Mhashevolu 29/01/18
5.	DR. SEYIEZOLIE KHOUBUE	IQAC MEMBER	
6.	MULEHU KHESOH	IQAC MEMBER	
7.	DR. NUTAZO LOHE	IQAC MEMBER	
8.	DR. I. KOKTIBA SANGTAM	IQAC MEMBER	
9.	NUTHISA RHA KHO	RUSA COORDINATOR	
10.	Dr. I. Scott		

Phek Government College, IQAC MEETING

Meeting Minutes

The IQAC meeting was held on 6th March 2018 at 11:00 AM at the Principal's office, Phek Government College, Phek.

Members present:

- | | | |
|-------------------------|---|------------------|
| 1. Dr. Vizovol Mekro | - | Principal |
| 2. Mr. Besengulie Venuh | - | Vice-Principal |
| 3. Mr. Medogulie Zatsu | - | NAAC Coordinator |
| 4. Mrs. Vevolu Khamo | - | IQAC member |
| 5. Mr. Mulehu Khesoh | - | IQAC member |
| 6. Ms. Mhashevolu Medeo | - | IQAC member |
| 7. Dr. Levinu Sakhrie | - | NAAC member |
| 8. Dr. Nutazo Lohe | - | NAAC member |
| 9. Dr. H. Atoholi Sema | - | NAAC member |
| 10. Mr. Nuthisa Rhakho | - | RUSA Coordinator |

Absentees:

- | | | |
|----------------------------|---|-------------|
| 1. Dr. Seyiezolie Khoubve | - | IQAC member |
| 2. Ms. Yashikala Jamir Ao | - | IQAC member |
| 3. Ms. Keviriebeinuo Kehie | - | NAAC member |

The Principal chaired the meeting warmly welcoming the members. The following agendas were discussed:





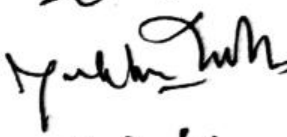
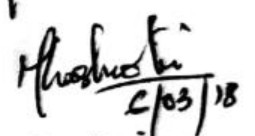
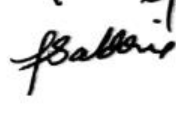
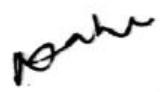


1. The principal appraised the house on the International Seminar to be held on 17th of March 2018 at the college.
 - 1.1 In this regard, the house deliberated on the need to arrange for reservation of rooms at the G.A guest house on 16th of March.
 - 1.2 The principal also added that the workshop would be a three hours affair from 9:00 AM-12:00 Noon. He also added on the compulsory attendance of teachers for the said program.
 - 1.3 It is also further added that there will be a faculty picnic-cum-sightseeing along with guests-resource person, commandant from Assam Rifles and 5th NAP phok, Deputy Commissioner, Phek at Tizu River.
 - 1.4 Invitations for the guests are to be done by the Principal.
 - 1.5 The principal suggested on inviting teachers from Pfutsero College, Zisaji Presidency College, Kiphire, and teachers of Phek Govt. higher Secondary school.

- 1.6 Printing of banner, certificates, program are to be done by the research and seminar committee.(i/e Dr. I Koktiba Sangtam and Dr. H. Atoholi Sema)
 - 1.7 The house agreed on presenting indigenous item to the resource person of the workshop
 - 1.8 Mr. Mulehu Khesoh, President PGCFA is given in-charge of overseeing the arrangements for the picnic.
 - 1.9 John, Besüta, Kähüsü of the ministerial staff is in-charge for cooking.
-
2. The Principal shares with the house his plans for extension of the college library, new addition of books and materials.
 3. The IQAC workshop which is scheduled to be held on 10th of March 2018 is rescheduled to 27th of March 2018. The research and seminar committee are to make necessary arrangements for the said program .
 4. Parting social for the 6th semester students is to be held on 29th March 2018.
 5. The house also discussed about the forthcoming examination and the Principal appraised on the Good Friday and Easter holiday along with study leave for students from 29th March to 4th April 2018.

Recorded by:
Ms. Mhashevolu Medeo
IQAC Member

IQAC Meeting

06/03/2018

<u>Sr.no.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1.	DR. VIZOUL MERRO	PRINCIPAL	
2.	BESENGULIE VENUH	V. PRINCIPAL	
3.	MEDONGULIE ZATSU	NAAC COORDINATOR	
4.	VEVULU KHAMO	IQAC MEMBER	
5.	MULEHU KHESOH	IQAC MEMBER	
6.	MHASHEVULU MEDED	IQAC MEMBER	 06/03/18
7.	DR. LEVINU SAKHRIE	NAAC MEMBER	
8.	DR. NUTAZO LOHE	NAAC MEMBER	
9.	DR. H. ADHOLI SEMA	NAAC MEMBER	 06/03/18
10.	NUTHISA KHAKHO	RUSA COORDINATOR	



PHEK GOVERNMENT COLLEGE

PHEK: NAGALAND

July 25th 2018

A combined meeting was held on 25th July 2018 between IQAC and Science Teaching Faculty members at the Principals Chamber at 11:30 Am.

MEMBERS PRESENT:

1. Dr. Vizovol mekro
2. Mr. Besengulie Venuh
3. Dr. Seyiezolie Khoubve
4. Mr. Mulehu Khesoh
5. Mr. Solo Lorin
6. Ms. Vedulu Thingo
7. Dr. Neilhousano Nakhro
8. Mr. Forchiba Kichu
9. Mr. Boboi

DETAILED MEETING MINUTES:


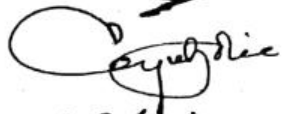


- 1) Initiating the meeting the Principal warmly welcomed all the members' to his Chamber.
- 2) Agenda's for the day was presented to the house by the Principal for open discussion.
- 3) The Principal apprised the House on the overall performance pass percentage of the Science Departments in the past years.
- 4) An extreme decline in the pass percentage of the students (Science) was observed in the year 2017 for which the Principal expressed his concern as to why and how to come up with corrective measures to solve the issue.
- 6) The Science departments stated their problems regarding the shortage of teaching staffs and the lack of Chemistry teacher from the PCM background, whereas, the present Chemistry teachers were both from CBZ background which was the drawback of the department and the inability on their part to impart teaching on Physical Chemistry.
- 7) In order to bring about a better result of the students the principal further requested the other departments to lend out a helping hand to those in need.
- 8) The Principal further stressed on the low admission of Science students to the College. To which the following reasons were observed:
 - a) Lack of feeding schools. [there is only one feeding school within a 50 KM radius of the College. Also the intake of Science students in that particular school was observed to be very low (about 50-60 students per year).]
 - b) Lack of Hostel facilities also added to the low percentage of students admission to the college.
 - c) Lack of Science teachers. (currently, each and every Department from Science Stream are manned by 2-3 teachers only which does not even reaches the standard staffing pattern of any other colleges offering Honours paper).
- 9) The principal was also of the opinion that the low numbers of teaching staffs (in Science Stream) cannot give inspirations to admission seekers.
- 10) Also the Vice Principal opined that until and unless the concerned authority take up the matter seriously the result would remain the same.
- 11) The Principal also lauded the Teachers from the Science Depts. for their hard work in teaching, mentoring and facilitating the students, even beyond their capacity.

The meeting ended with thanks to end from the chair at 2.00 PM.

Recorder:

IQAC Meeting

July 25, 2018

No.	Name.	Dept.	Signature:
	B. Venkutt	Vice Principal	
	Dr. Seyijolie Khoubue	Pol. Science	
	Solo Zonin	Chemistry	
	Vedufu Thingo	Zoology	<u>Vedufu</u>
	Dr. Nithousano Nakho	Botany	Nithousano
	Forchisa Keihu	Physics	<u>Forchisa</u>
	ROPOI	Mathematics	
	WLEGU UHAWU	History	<u>WLEGU UHAWU</u>

Phek Government College

Phek: 797 108

Nagaland

Principal's meeting with the IQAC, NAAC Steering Committee and AAA team, Phek Government College on 9th October, 2018 at the Principal's Chamber at 11:00 am.

Meeting Minutes

The Principal chaired the meeting and it begun with a welcome note from the chair.

The following agendas were put forward, discussed, deliberated and resolved upon:

1. The Principal informed the members present that the visit of the Academic & Administrative Audit (AAA) team is scheduled on 20th October, 2018 as per the circular from the Directorate of Higher Education. And that the College needs to gear up and be ready for their visit.
2. The AAA team comprises of:

Serial No.	Name	As/Contact No.	Designation/Address
1	Dr. R. K. Behera	Convener/9436018048	Dean of Social Sciences Patkai Christian College (Autonomous) Chumukedima
2	Dr. Vitsosie Viiprii	Member/8575012362	IQAC Co-ordinator Dimapur Government College Dimapur
3	H. K. James	Member/7005916137	Assistant Professor Deptt. of English St. Joseph's College Jakhama

3. Dr. Seyiezolie Khouvbe informed that the AAA members of the College would be presenting power point at 14:00 hours on the 9th of October, 2018, in the B.A 5th Semester classroom.

4. The Principal read out the scheduled programme sequence (AAA team visit) and the venue for different activities were also decided upon as given below:

Serial No.	Time	Activity	Venue
1	9:00	Reception	Administrative Block
2	9:10	Interaction with Principal	Principal's Chamber
3	9:30	Interaction with IQAC members	Principal's Chamber
4	10:00	Presentation from HOD (10 minutes each) with all document verification a. Department of Economics b. Department of Education c. Department of English d. Department of Political Science	Library
5	11:00	Interaction with students	Library
6	11:20	Department interaction continues e. Department of History f. Department of Tenyidie g. Department of Botany h. Department of Mathematics i. Department of Physics j. Department of Chemistry k. Department of Zoology	Library
7	12:30	Lunch	College Canteen
8	13:00	Interaction with Alumni members	Library
9	13:20	Interaction with non-teaching staff	Library
10	13:45	Visit to the library, department room, all the facilities	
11	15:00	Exit meeting with all stakeholders	Library
12	15:30	Report writing	

5. The Principal informed that the sitting arrangement during the AAA visit would be performed by the Library Committee.
6. The members also discussed on the food and lodging arrangements for the AAA team whereby the Principal entrusted the Reception, Hospitality and Event Management Committee to take care of all the logistics.
7. The members deliberated on the problems such as exam timing and bus services, these would be a hindrance for the upcoming AAA team visit. The physical presence of many faculty members, non-teaching staff and students might not be possible on the said day.

8. The Principal enquired on the progress of the signboards to Dr. Seyie and asked him to note down the names of the different signboards to be put up in the College campus. The Principal asked him to get these signboards ready by the 13th of October, 2018.
9. The Principal also informed Dr. Seyie to put up the Master plan signboard in front of the Administrative block which is to be completed by the 17th of October, 2018.
10. The members discussed on the need to help Dr. Seyie with the signboard works for which the Principal entrusted the non-teaching staff's headed by the College Head Assistant.
11. The Vice-Principal suggested that he would approach VCC, Phek village for the arrangement of different sized bamboos required for signboards. The non-teaching staff's would help during this process.
12. The Principal also informed that the amphitheatre needs to be fenced and railed with big sized bamboos.
13. The Principal also informed that the library and staff rooms need to be carpeted before the visit of the AAA team. Dr. Seyie would take the initiative to procure carpets from Kohima.
14. The Principal informed the members about the goodwill visit by members of the Phek Town Baptist Church lead by the Pastor and that a sum of Rs. 50,000 was donated to the College by the Church.
15. The Principal also enquired on the progress of the IT & C registration, whereby Dr. Seyie informed that the members were working on the power connection and gathering information's on the possibilities of offering certificate courses.


The meeting concluded with a word of thank you to the members present from the Chair at 12:30 hours.

Copy to:

1. The Principal
- ✓ 2. The Vice-Principal
3. All HoDs
4. IQAC members
5. NAAC Steering Committee members
6. AAA members
7. HA

Enclosed: Attendance

Recorded by,


(Dr. H. Atoholi Sema)

Asst. Prof., Deptt. of Chem. &
Member, NAAC

AAA / NAAC STEERING COMMITTEE

09/10/18

ATTENDANCE

Names	Department	Signature
1. Dr. Leelina Sakhari	Pol. Science	
2. ANURU KHANU H	History	Yubha Tumbh 9/10/2018
3. VEOLU KHAMO	EDUCATION	C. de... 9/10/18
4. Dr. Sajeshkhar Khobare	Pol. Science	
5. KEVIRKHEENUGO KETHE	English	 9/10/18
6. Dr. Natarzo Laha	HIST.	 9/10/18
7. Dr. Medonghie Zatra	Economics	
8. B. VEAVUH	Vice Principal	
9. Dr. VIZAVOL MEKRO	Principal	
10. Dr. H. Hahali Sema	Chemistry	 9/10/18
11. MHASHKHEVOTI MEPEO	EDUCATION	
12. Dr. I. KONTIKA	Political Science	 9/10/18
13. BOPPOI	Math	

Copy to Vice Principal.

Meeting minutes convened by IQAC, PGC

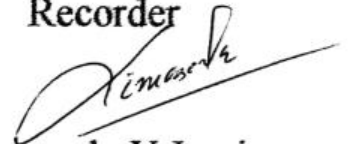
The IQAC of the Phek Govt. College convened a meeting on 15th Nov 2018 at the Principal's chamber. The following points were discussed and deliberated:

1. The Principal informed the house that IQAC will make a surprise visit to all the departments including RUSA units (mushroom & floriculture), Skill Centre, IGNOU Study Centre, College Canteen and even the washrooms. And so, the Principal asked the respective H.O.Ds and various in-charges to be ready for the visit.
2. The following persons were assigned to prepare the rooms for presentation of Dept. Evaluative Reports during the NAAC visit:
 - a) Arts Stream (Old AV room): I/c. Dr. Seyiezolie & Mrs. Vipinuo.
 - b) Science Stream (B.Sc 1st semester CBZ classroom): I/c. Mr. Forchiba & Ms. Merenlemla Jamir.
3. Dr. Seyiezolie & Dr. Nutazo Lohe were given the in-charge for keeping the main generator and standby generators in working condition during the NAAC visit.
4. For the cultural show at the Amphitheatre, the following persons were given in-charge of different work allocations:
 - a) Sound system: I/c. Mr. Shekhohu Chizo.
 - b) Decoration: I/c. Ms. Mhashevolu & Mrs. Tsotalu Nakro.
 - c) Seating arrangement: I/c. Mr. Mulehu Khesoh
5. The following persons were assigned to pick up as well as drop the NAAC peer team:
 - a) Dr. Nutazo Lohe & Mr. Ronald Difoe.
 - b) Mr. Solo Lorin & Dr. I. Koktiba.
6. In-charge for making flexi banners (four numbers) – NAAC Steering Committee.

7. Food & Lodging of the NAAC peer team -- I/c. Reception, Hospitality & Event management committee.
8. Inner Line Permit for the NAAC peer team- I/c. Principal.
9. Reception and Presentation during the NAAC visit: I/c. Mrs. Vevolu Khamo & Mrs. Kupe-u Mero.
10. Photography and Videography : I/c. Dr. Seyiezolie & Dr. Nutazo Lohe.
11. Assistant to the NAAC peer team : Mr. Besuta.
12. In-charge for escorting the NAAC peer team from G.A Rest House to the college: Dr. Nutazo Lohe & Mr. Ronald Difoe.
13. Accommodation incharge of the NAAC peer team: I/c. Mr. Ronald Difoe.
14. Faculty in-charge for water supply to all college buildings: Mr. Boboi.
15. In-charge for washroom maintenance: Eco & Sanitation Club.
16. In-charge for overseeing the hygiene and various logistics of the college canteen : Canteen Committee.
17. The IQAC informed the house on the following:
 - a) To keep a few sample ppt. of classroom lectures.
 - b) To keep an extra soft copy of the final department evaluative report in pen drive.
 - c) To keep documentation proof of each departments' student progression.
 - d) To submit a photocopy of the records of various committees, clubs and cells to the IQAC before the NAAC peer team arrives.
 - e) To submit hard copies of lesson plan, syllabus & project works of every department, as well as, a copy each of M.Phil and Ph.D Thesis, journals and publications, and books published, if any, by faculty members to the library at the earliest.

- f) To login to Digital Library with the college user name and password.
18. It was decided that for the duration of the NAAC visit, plastic chairs for boys & girls common room will be arranged from the DC's Conference Hall.
19. The Principal reminded the Bus Committee to keep the college buses in running condition during the NAAC visit, and further informed all the departments to submit **e-books** and **e-journals** to the Library Committee without fail.

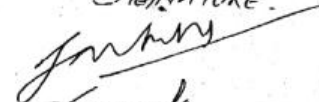
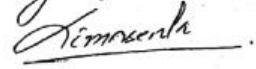



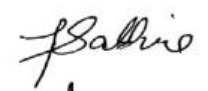


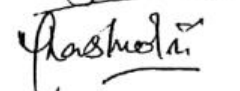
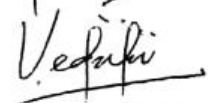
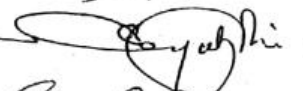


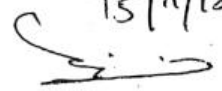
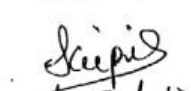
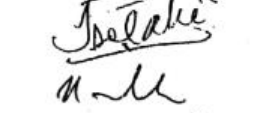
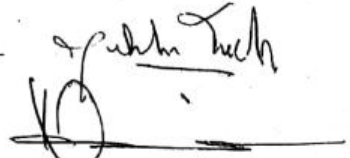
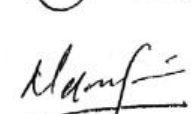
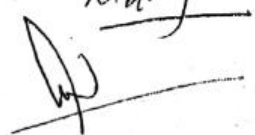
Recorder



Limasenla Y Jamir

Asst. Prof. Physics

15/11/18.

S.No.	NAME	DEPARTMENT / DESIGNATION	SIGNATURE
1.	Forchiba Kicheu	Physics	
2.	Kimasenla Jamir	"	
3.	BORDI Merememla Jamir	Math "	
4.	Atoholi	Chemistry	
5.	Dr. Nurazo Loha	HIST	
6.	Dr. Levinu Sakhrie	Pol. Science	
7.	DIEZENO TASE	ENGLISH	
8.	KEVIRIECEINUO KEHIE	ENGLISH	
9.	MHABHEVOLU MEDEO	EDUCATION	
10.	VEDULU THINGO	ZOOLOGY	
11.	Dr. Sijeglio Khoubne	Pol. Science	
12.	Dr. J. Kotulika Sheparli Sanyal	Pol. Sc. History	
13.	B. VEASUH Kupen	Vice Principal Education	 15/11/18
14.	Tsolohio Nakhro	History	
15.	Dr. Nulhousano Nakhro	Biology	
16.	MOLGU KHOUH	History	
17.	SHELETHU CHITA	CON	
18.	Temjanman	GO	
19.	Uctos Vero	Eng	

Ronald Difoc

Pol. Si

Juni
15/11/2018.

Dr. Nedongulie Zatsu Economics

Vipino Kehie

Tenyidie

Dr. VIZOVAL NEKRO

Prinapal



Dr. Medongulie Zalsu
Director, IQAC

PHEK GOVERNMENT COLLEGE

IQAC Meeting Minutes

Dated 17th November, 2018

The first meeting of the newly constituted Internal Quality Assurance Cell (IQAC) of Phek Government College was held on 17th November, 2018 at 12.30 pm in the Principal's chamber. The following members were present in the meeting:

Sl. No.	Name	Designation/Department
1	Dr. I.Koktiba Sangtam	Asst. Prof., IQAC member
2.	Dr. Nutazo Lohe	Asst. Prof., IQAC member
3.	Dr. Levinu Sakhrie	Asst. Prof., IQAC member
4.	Dr. H.Atoholi Sema	Asst. Prof., IQAC member
5.	Dr. Vizovol Mekro	Principal, IQAC Chairman
6	Shri. Orenthung Lotha	Deputy Commissioner, Phek
7.	Shri. Nesucho Keyho	Convener, Phek Town Public Forum
8.	Shri. Neizote Venuh	President, Phek Town Youth Society
9.	Shri. Kozote	President, Alumni Association
10.	Dr. Medongulie Zatsu	Asst. Prof. IQAC Director
11.	Shri. Besengulie Venuh	Vice-Principal

Dr. Vizovol Mekro, Principal, welcomed and thanked all the members present. He highlighted how the IQAC membership extends beyond the administration of the college and includes all stakeholders, public leaders and contributors to the society. He shared with the house how the IQAC members were selected after careful deliberation as per NAAC guidelines. He emphasized the significant role played by the IQAC in the upgradation and development of the college in all aspects. He also briefly highlighted the broad role and responsibilities of the IQAC some of which were the infrastructural activities of the college, quality assurance in teaching and learning etc. The term of IQAC would be for two years. The Principal called upon all the members to freely contribute to the discussion and thanked the members for agreeing to be part of the IQAC.

Dr. Medongulie Zatsu, IQAC-Director, also shared his gratitude to the members for their co-operation. He briefly highlighted the process of uploading the SSR. He informed the house about the importance of documenting IQAC meetings with specific action plans. We could not afford to remain complacent, particularly before the NAAC Peer team. He also expressed his optimism that the IQAC as a team would work further towards the development of the college.

The Principal then highlighted the house about the current scenario of the college. In this regard, he pointed out the overwhelming support received by the college from the public, district administration, village councils, churches, different wards in Phek town and individuals. He apprised about the infrastructural developments in the college in the form of newly acquired generators, LCD projectors in the classrooms, biometrics and installation of CCTVs. He also briefed about the latest developments in the college which had come about within a short span of time- IT and C, activation of Jio Reliance, establishment of Skill Development Centre etc. He also informed about the upcoming international seminar on 21st November, 2018 with Dr. Easterine Kire as the resource person. Teachers from Pfutsero Government College and Phek Government Higher Secondary School would also be invited to the seminar. The Principal reminded the house that getting a good grade from the UGC would require the help of everyone.

Shri. Orenthung Lotha, Deputy Commissioner, Phek, shared his happiness about the developments in the college. The DC lauded the efforts of the Principal and his team. He urged all to take pride in the hard labour that the college fraternity had put in. He offered to extend all possible help to the college in its preparation for NAAC assessment, especially monetary help.

Shri. Nesucho Keyho, Convener, Phek Town Public Forum, also expressed his willingness to sacrifice his time and efforts for the college's development. He pointed out that the public recognizing the importance of education, are willing to come forward to help the college. He reiterated that it is a privilege for the public that a good institution is at their doorsteps. He assured the help of the public especially in terms of physical manpower to the college. He urged all members of the IQAC to be pro-active and assist one another in the development of the college. He said that once the institution is accredited, it would be a great achievement and historic moment for the entire district. He also thanked the DC for shouldering not only the problems and concerns of the public but also for extending his help to the college.

After which, the Principal highlighted the importance of a good reception for the NAAC Peer team for which he was thankful to the DC for giving assurance to accommodate the NAAC team in the GA guesthouse which was being maintained excellently. The Principal briefed the house about the enormous expenses, that had been incurred in the various development works of the college in anticipation of 15 lakhs which had been earmarked for the college through LADF. He apprised the house that the institution was spending beyond budget in preparation for NAAC assessment.

Shri. Besengulie, Vice-Principal, also shared with the house about the recent visit to the college by Pfutsero Government College and the various challenges that the college was facing in their preparation for NAAC assessment.

The Principal expressed his gratitude to all the members for their time. Thereafter, the members proceeded for inspection of developmental works in the campus.

Recorded by:

Dr. Levinu Sakhrie

Asst. Prof., IQAC Member

Copy to:

1. The Principal, Phek Government College.
2. The Deputy Commissioner for information.
3. The President, Phek Town Youth Society for information.
4. The President, Chakesang Students' Union for information.
5. The Vice-President, PGCSU for information.
6. The President, Alumni Association for information.
7. Dr./Shri./Smti. *Medongulie Zaton, Director, IQAC*
8. Office copy
9. Notice board

17/11/2018


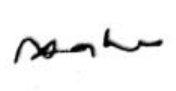
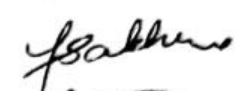
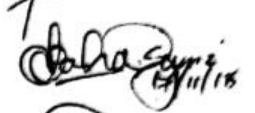


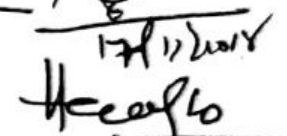




IQAC Meeting

S.I.

Name

Designation / Department

Signature

1. Dr. I. KOKILISA Asst. Prof Dept. of Pol. Sc. 
2. Dr. Nwago Lohu Asst. Prof. 
3. Dr. Lemnu Sathine Asst. Prof. 
4. Dr. A. Hachali Sama Asst. Prof (Chemistry Dep.) - 
5. Dr. VIZOVOL MEKRO Principal - 
6. Orenting hotha D.c. phed - 
7. NESUCHO KETHO - Convenor, PTFE - 
8. NEIZOTE VENUH President PTYS - 
9. KAZOTE KANIUCH - President Alumni - 
10. DR. MEDONGULIE ZATSU - IQAC, DIRECTOR - 
11. B. VESUH Vice Principal - 

SHRI. BESENGULIE VENUH
VICE PRINCIPAL

**PHEK GOVERNMENT COLLEGE
IQAC MEETING**

Date: 22-11-18

Time: 10:40 A.M.

Venue: Principal's Office

Meeting Minutes

Principal Dr. Vizovol Mekro welcomed the members and congratulated the Research and Seminar Committee for the successful conduct of a one day International Workshop on 21st November on "A Question of Ownership" with Dr. Easterine Kire as the resource person.

The meeting was convened to discuss important matters with regard to the NAAC Peer Team visit to Phek Government College.

The following members were present in the meeting:

Sl.No	Name	Designation/Department
1	Dr. Nutazo Lohe	Asst. Prof., IQAC member
2	Dr. I. Koktiba Sangtam	Asst. Prof., IQAC member
3	Shri Mulehu Khesoh	Asst. Prof., IQAC member
4	Shri Besengulie Venuh	Vice Principal
5	Dr. Levinu Sakhrie	Asst. Prof., IQAC member
6	Dr. Medongulie Zatsu	Asst. Prof., IQAC Director
7	Dr. H. Atoholi Sem	Asst. Prof., IQAC member
8	Dr. Vizovol Mekro	Principal

The Principal apprised the members in favour of the extension time period for NAAC peer team visit to the college, keeping in mind the ongoing construction of physical infrastructures like the science laboratory and girls hostel. The Principal also requested the Vice Principal Shri. Besengulie Venuh to contact the contractors to expedite the ongoing construction works in the college.

The members came up with three time slot options for the NAAC peer team visit which would be intimated to NAAC Office Bangalore by NAAC steering committee at the earliest. The dates are:

- 1) 30th-31st January 2019.
- 2) 5th-6th February 2019.
- 3) 12th-13th February 2019.

Both Principal and Vice-Principal reminded the members about the importance and role of IQAC to safeguard the overall progress and interest of the students and college. On the same note, Vice- Principal also apprised the members of their role and responsibilities to sensitize the various public organisations as and when demanded by situations for the common interest of the college.

Principal expressed his concerns about the recent transfer order of two officers from Phek Government College and the need for replacement of the same.

Dr. Medongulie Zatsu, Director IQAC expressed the need to have IQAC action plans for the forthcoming semesters.

The Principal pressed the need to focus on paper publications and other career advancement programs like seminars, workshop and other research oriented activities among the teachers and students.

Dr. Levinu Sakhrie apprised the members about the importance of students' progression in terms of career guidance and pursuance of higher studies. Besides financial constraints for students to pursue higher studies, there is a lack of awareness about career avenues and opportunities.

The house also discussed the need to focus on upgradation of college library, setting up a translation department and other research oriented activities.

The meeting concluded with a proposal to go for an outing in the nearby village for collecting flora for college beautification.

Recorded by:

Dr. Nutazo Lohe

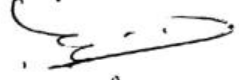

Asst. Professor

Department of History

IOAC Meeting

22-11-18

Time: 10:30 am
Principal's
SIGNATURE Chamber

NO	NAME	DEPARTMENT	SIGNATURE
1.	Dr. Nwagbo Lom	HIST.	Nwagbo
2.	Dr. I. Kozhika	Political Science	Sadunlin
3.	MOLICH KHEWA	History	Yakubu Tukur
4.	B. VEAMIT	Vice Principal	
5.	Dr. Lemnu Sakhrie	Political Science	Sakhrie
6.	Dr. Medonguhie Zatin	IOAC, Director	Zatin
7.	Dr. H. Afahohi Sama	Chemistry	 22/11/18
8.	Dr. Uzor UMEKRO	Principal	