



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Phek Government College
• Name of the Head of the institution	Dr. T. Tiakaba Jamir
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03865223740
• Mobile No:	7005801580
• Registered e-mail	pgcphek@rediffmail.com
• Alternate e-mail	tia1717@yahoo.in
• Address	Bible Hill Colony
• City/Town	Phek
• State/UT	Nagaland
• Pin Code	797108
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Nagaland University												
• Name of the IQAC Coordinator	Dr. Nutazo Lohe												
• Phone No.	03865223740												
• Alternate phone No.	NIL												
• Mobile	9849316735												
• IQAC e-mail address	acdlohe@gmail.com												
• Alternate e-mail address	cliffsdo@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://phekgovernmentcollege.com/wp-content/uploads/2022/04/AQAR-2020-21-1.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2021-22.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.18</td> <td>2019</td> <td>04/03/2019</td> <td>03/03/2024</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.18	2019	04/03/2019	03/03/2024	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.18	2019	04/03/2019	03/03/2024								
6.Date of Establishment of IQAC	07/12/2012												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Phek Government College</td> <td>State Budget</td> <td>Government of Nagaland</td> <td>2021</td> <td>206000</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Phek Government College	State Budget	Government of Nagaland	2021	206000			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Phek Government College	State Budget	Government of Nagaland	2021	206000									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of formation of IQAC	View File												

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Completion of mushroom spawn production building.		
2) Blacktopping of college campus from Deo Nukhu Hall to Principal's quarter (250 meters).		
3) Submission of Annual Quality Assurance Report (2020-2021).		
4) a)Conducted an essay competition on the theme " Celebration of India's 75th Years of India's Independence: Achievements and Challenges"on 19th March 2021 (b)Conducted an awareness drill on "Fire Safety and Evacuation"on 23rd April 2021 (c)Conducted online painting competition in Commemoration of Azadi Ka Amrit Mahotsav on 11th August 2021 (d) Conducted 1 webinar on Azadi Ka Amrit Mahotsav in commemoration of 75th year of India's Independence on 13th August 2021(e) Conducted an awareness program on"Right to Education Act" on 15th October 2021.(f)Conducted workshop on "Cyber Crime Awareness" on 6th November 2021.		
5) Provided two merit scholarship for students :a)L. Mefutiba Merit Award for college topper in the University Exam b) Special Merit Scholarship for meritorious students from economically poor background.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1) To apply for Permanent Affiliation with Nagaland University and 12b of the UGC Act.	Applied
2) Completion of mushroom spawns production building.	Completed
3) Blacktopping of college campus from Deo Nukhu Hall to Principal's quarter (0.5km).	Completed
4) To organize workshops and seminars.	Conducted 3 webinar/seminar/workshop on Azadi Ka Amrit Mahotsav in commemoration of 75th year of India's Independence on 13th August 2021.
5) To construct iron benches in the campus.	Constructed 15 iron benches
6) To focus on research publications.	One publication
7) Up-gradation of library	Semi automation of library with Integrated Library Management System (ILMS) software, Upgraded library with 197 additional books, Digitization of library with 1Server PC-Workstation, 4 PC for system access, 1 A3 Monochrome Photocopier, 1 Overhead Book Scanner, 1 Pwer Backup System, 55 LED Smart TV, 1 Digital White Board Camera System with Pen- Teaching Aid and Application Software, 1 Wireless Mic and Speaker.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Advisory Board	22/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/02/2022

15. Multidisciplinary / interdisciplinary

The institution being an affiliated college under Nagaland University, is guided by Nagaland University norms on curriculum delivery. The institution offers BA and BSC programs in both Honours and General courses. The curriculum is designed to make the courses interdisciplinary and multidisciplinary. Students opting for BA courses can choose two elective subjects from other departments in addition to their honour's papers. Those opting for BA Pass course can also choose their subjects combination. BSC program offers subject combinations of either Chemistry, Botany and Zoology, or Physics, Chemistry and Mathematics. Computer Science is offered to BSC 3rd Semester students. Environmental Science, mushroom cultivation and proficiency in English are offered as CBCP courses to the 5th Semester students. Floriculture and mushroom cultivation are offered as add-on courses under RUSA. Nagaland University, as per the guidelines and directives of UGC, will be implementing the Choice Based Credit System from the academic session 2022-23. The institution intends to execute and implement the CBCS as per the guidelines of Nagaland University.

16. Academic bank of credits (ABC):

The institution's initiatives will be subject to the guidelines and policies of Nagaland University with regard to the credit system. However, the University is yet to adopt and implement the system of Academic Bank of Credits (ABC).

17. Skill development:

The institution focuses on the promotion of skill development among the students. Promotion of skill development aims to make the students self-reliant and productive members of the society. The promotion of skill development also ensures the preservation of rich cultural crafts, customs and practices which are embedded in the traditional knowledge system. Recognizing the unique artistic skills of the students, the institution has adopted the Promotion of skill Development as one of its highly valued best practice. The students

are highly skilled in making local handicrafts and indigenous products. Therefore, the institution seeks to promote the skills of the students through various activities which are conducted by the Skill Development Club of the college in consultation with the IQAC. The activities of the clubs focus on the production and promotion of 100% handcrafted and indigenous products such as traditional bamboo baskets, wooden tables and spoons, traditional machetes, decorative items, hand woven bags, sieving tray etc. The handcrafted products and items of the students are displayed in the college, and also put up in stalls for display and sale during Independence Day and Republic Day celebrations in the District. This best practice of the institution not only hones and refines the artistic and creative talents of the students, but it also ensures that the age-old traditional skills of the community are continued for posterity. Students are also offered courses on floriculture, mushroom cultivation and proficiency in English.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Nagaland University offers Tenyidie as a Modern Indian Language in its prescribed syllabus for affiliated colleges. Phek Government College, as an affiliated college under Nagaland University, offers Tenyidie as an MIL paper in BA 3rd Semester and 4th Semester. Tenyidie is the vernacular language spoken by Tenymia, a group of Naga Tribes. The college introduced Tenyidie paper in the year 2003.The integration and continuation of Tenyidie as an MIL subject is consistent with the New Education Policy's emphasis on teaching in vernacular language and equity in education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution focuses on holistic education which would prepare the students to be self-reliant and transform them to be effective agents of change in the society. The institution strives to impart value-oriented education to the students. The course outcomes of all the disciplines are well-defined in terms of subject content and employment opportunities for the students. The institution not only aims to impart academic knowledge to the students, but also aims to enable the students to make sense of the world in which they live. The institution goes beyond the mere delivery of curriculum. It focuses on the overall development of the students by facilitating the engagement of the students in various extra-curricular activities conducted through different cells and committees in the college such as NSS, Skill Development Club, Performing Arts and Literary Club, Science Club, Red Ribbon Club, etc. Students are given ample opportunities to develop and hone their different skills

and talents through various activities and programmes which are organized by the institution at regular intervals.

20.Distance education/online education:

The institution successfully conducted classes through online mode during the covid-19 pandemic. The institution followed specific guidelines given by Nagaland University for the conduct of classes through online mode during total lockdown period on account of the pandemic and also, the institution conducted online/offline mode as lockdown restrictions were gradually eased by the government. Orientation programs were conducted for faculty members on how to use technological tools and teaching apps for the smooth and effective conduct of online classes. The institution also conducted university examinations through online mode as per the directives of Nagaland University and UGC. Teachers and students were given orientations on online examinations and evaluation process.

The institution also encourages the teachers to use ICT tools and online teaching platforms like Zoom, Google Classroom, Google Meet etc. for effective delivery of teaching-learning process in addition to offline classes.

The institution hosts an IGNOU Study Centre which offers Masters Degree programmes, BA programmes, Diploma and Certificate programmes. Faculty members of the college are coordinator, assistant coordinator and academic counselors in the Study Centre.

Extended Profile

1.Programme

1.1 23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 288

Number of students during the year

File Description	Documents
Data Template	View File

2.2

23

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

77

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

39

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

39

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	288
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	23
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	77
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	39
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	39
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	18.79
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The processes for effective implementation of the curriculum are as follows.

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation process.
3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments and seminar presentations.
4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, etc are executed to enhance the learning process of the students.

5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.
6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.
7. Due to COVID-19, the College shifted to online mode of teaching using apps like Zoom, Google Meet, Google Classroom, WhatsApp, E-mail etc. Lectures were delivered via virtual meetings, sharing of recorded videos and audios, pdf notes, power point presentations etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/oreintation-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.
2. The college uses methods such as assignments, class tests, presentations etc. to internally assess the students.
3. Students are evaluated for 30 marks in the internal examination and 70 marks in the external examination.
4. Students whose performances are unsatisfactory are given the option for re-test.
5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee.
6. Practical exams are conducted for the B.Sc. students by their respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calander-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Studies

Environmental Studies, a compulsory paper for students of B.A. and B.Sc. 5th semester include issues relating to environment. The paper also addresses human values and concepts on biodiversity, conservation and climate change.

Botany

B.Sc. Botany 4th semester paper dealing with environment and

sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on environmental biology and phytogeography address various issues about the environment and the natural resources.

English

The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

Education

B.A. 3rd semester syllabus involves studies on gender equity, human values and development. B.A. 4th semester syllabus involves studies on social, moral, ethics and aesthetic values. On professional ethics,

B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

History

B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

Economics

The economics of environment is included in the B.A. 6th semester syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phekgovernmentcollege.com/2018/09/11/feedback-reports-formats-2017-2018/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

8

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning levels of students are periodically assessed via tests, presentations and assignments. Sample questions and past university question papers are solved to adept students with the examination pattern. To help slow learners, remedial classes and tutorials are conducted. Revisionary lectures are given with discussions and illustrations for better understanding. Advanced learners are encouraged to actively take part in class interactions, develop critical thinking and participate in competitions at various levels. Emphasis is also laid on students attendance with each required to maintain 80% of monthly attendance to ensure eligibility to the end semester examination. Feedbacks are collected, analysed and follow-ups of the same are done to achieve better results.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
288	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance learning experiences, discussions, illustrations and interactions are incorporated in day-to-day classroom teaching. Field trips and study tours are scheduled to make learning experiential and engaging. Reports of those trips are then presented in class. Departmental activities like project works, enacting plays, coordinated talks on current events of local, national and international importance are also conducted periodically. Further, literary and cultural events are organised to enable students discern their abilities and efficaciously engross themselves in novel learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/2085/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To engage students more efficiently and optimise the outcome of the teaching-learning process, teachers use various technological mediums along with traditional classroom teaching. The ICT tools range from smartboards to projectors, desktops, laptops, printers, scanners and online classes through Zoom, Google Meet and Google Classroom. There are a total of seven ICT enabled classrooms, one each for the first, second and final year Arts stream and also for the department of Chemistry, Botany, Zoology and Physics. Faculty members give lectures using Powerpoint presentations and projectors. Video conferencing with Zoom and Google Meet are scheduled and lectures are delivered. There is an IT&C room giving access to all faculty for presentations and lectures and to teach basic computer knowledge to students. The library also offers access to e-resources enabling students to reach out to a plethora of avenues to enrich and update their knowledge base.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://phekgovernmentcollege.com/2021/12/02/itc-tools/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution constitutes an Examination Committee for smooth conduct and robust mechanism of internal assessment in terms of frequency and variety. Students are briefed during their orientation about internal assessments and pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board. Teachers give detailed instructions about the mode of examination which includes tests, MCQ, quiz, open book test, assignments and presentations. Examination schedules are updated on notice boards and circulated in Whatsapp groups. Changes in schedule or pattern, if any, are immediately notified to the students. Re-examination for absentees are conducted and the final marks are tallied taking account of all tests, assignments and presentations. The continuous internal assessment marks are then computed and submitted to the Examination Committee. Students are notified of their performance and time is allotted for rectification of any errors before the list is forwarded to the office of the Controller of Examinations, Nagaland University.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/continuous-internal-assessment/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has an organised mechanism to deal with exam related grievances. Students can approach the Examination Committee directly or through the respective subject teacher to redress their grievances. Application for re-evaluation of scripts can also be sought if the students feel the need for it. The Examination Committee caters to all types of complaints put up by the student community. In case a student is unable to appear for internal test on account of some genuine reasons, repeat tests are conducted. There is also a provision for improvement test for those who seek to perform better. After the evaluation of scripts, it is shown to the students to help them self access their performance and clarify doubts. In carrying out all exam related affairs, the college strictly adheres to the guidelines issued by Nagaland University, ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/continuous-internal-assessment/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has distinctly defined learning outcomes of the programs(B.A and B.Sc.) and courses offered. Program outcomes are broad statements of knowledge, skills and abilities of each program. The course outcomes articulate essential objectives and depth of learning of the curriculum that are expected of students to possess at the completion of the course. Program outcomes and course outcomes are outlined in the prospectus and college website and readily accessible to all. The IQAC, along with the Principal

highlights the importance of the learning outcomes to the faculty. Students in turn are sensitised about the program outcomes during orientations at the beginning of every academic session. Every teacher is further entrusted with the task of conveying learning outcomes of their respective papers and promote the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2021/07/PGC-PROSPECTUS-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has an outlined set of outcomes to be achieved and a corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured by students performance in internal tests, assignments, presentations and end-semester examinations. The questions in exams are framed to test the competence of students level of understanding of the learning outcomes. Besides, the assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times. The feedback system of the stakeholders- students, parents and alumni assists in measuring the attainment of the learning outcomes as well. Feedback questionnaires are designed to provide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the course and so on, thus helping the institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

77

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://phekgovernmentcollege.com/2021/12/02/result-2019-2020/result/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/2020/11/04/students-satisfaction-survey/student-satisfaction-survey-2021-22/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College actively participates in the extension activities in the neighborhood through different initiatives and programmes. The College has been recognized as "District Green Champion" for the district of Phek in Nagaland. Government of Nagaland awarded Dr. Vizovol Mekro, former Principal with the prestigious 'Governor's Commendation Certificate' in recognition for his meritorious services.

The Red Ribbon Club organizes various programmes to spread awareness on HIV/AIDS, Blood Donation and healthy living, etc., in collaboration with District hospital, Nagaland State AIDS Control Society (NSACS), District AIDS Prevention and Control Unit, (DAPCU) etc.

The Phek Government College Students Union (PGCSU) carried out sanitation drive and social work in Phek town in collaboration with Phek Town Chakhesang Students' Union (PTCSU). and Nehru Yuva Kendra Sangathan, Department of Youth Affairs, Ministry of Youth Affairs and Sports, Government of India. PGCSU annually organizes 'Freshers Day' program in the college and invite students and guests from other institutes and local organizations to foster and strengthen social relationship. PGCSU regularly attends the biennial general conference of All Nagaland College Students' Union (ANCSU) which inculcates awareness on importance of cultures, traditions and students welfare. Thus, these extension activities contribute to the holistic development of the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/Report_Extension-Activities-2021.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate established infrastructure and physical facilities with 19 classrooms, 1 library, 8 laboratories, 1 computer laboratory, 12 office rooms, 5 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 girls hostel, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters, skill development centre, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power back up, two separate common rooms for boys and girls, 1 infirmary, 1 counselling room, 1 college web management office, CCTV and fire safety measures installed in all the buildings. The college is fully LED lighted institution. The college has a smart class room attached to IT&C room. The library has 7049 books, 80 reference books, e-books, magazines, newspapers, and automation of library is under process. The college has 13 printers, 8 photo copiers, 44 computers/laptops, 13 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2021/07/PGC-PROSPECTUS-2021.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a total area of 38 acres with sufficient facilities for cultural activities, sports and games. It has a playground measuring 85x55 meters for conducting outdoor games and events. The volleyball court is located within the playground measuring 18x9 meters. The playground has the provision for conducting other track and field events. The playground is also used occasionally by other local organisations for conducting outdoor games. The college has one multi-purpose recreational hall for indoor games like table tennis, carom board, chess, etc. The hall is also used for interface activities such as seminars, workshops, cultural and literary activities. The college also has one amphitheatre for conducting cultural events and other social activities of the college. The frequency and user rate for these facilities are year-round.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/11/30/classroom-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The software for automation of the college library with Integrated Library Management System (ILMS) KOHA is in place. Library digitization project was implemented by Colosseum Tech Solutions Pvt. Ltd in collaboration with the department of higher education, Government of Nagaland in the college library on 15th September 2021 which contained digital content (e-books and library software) and hardware such as server PC, PC for system access with keyboard and mouse, A3 monochrome photocopier, overhead book scanner, power backup, 55 LED smart TV, digital white board camera system, inverter, router, wireless mic and speaker with 1 stabilizer. The college has a compact library which is semi-automated. It has a collection of 7049 books, 80 reference books, e-books, magazines, newspapers and reports of the state government

and other organisations. The college at present is working towards upgrading the library to make it the hub of knowledge-learning centre through the acquisition and dissemination of knowledge resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://phekgovernmentcollege.com/facilities/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 31,042

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has implemented "Library Digitization Project" with Colosseum Tech Solutions Pvt. Ltd in the college library that contained digital content (e-books and library software) and hardware such as Server PC, PC for system access, A3 Monochrome Photocopier, Overhead Book Scanner, Power Backup, 55'' LED Smart TV, Digital White Board Camera System, Inverter, Router, Wireless Mic and Speaker with stabilizer. To ensure and deliver quality education for overall academic progress and development, the institution has installed Wi-Fi internet connection (Reliance Jio). The college has a smart class room attached to IT&C room, college web management office. CCTV cameras are installed in the administrative and all the academic buildings. The college has 13 printers, 7 photo copiers, 44 computers, 13 LCD projectors, 1 handy cam and 3 digital cameras. Teachers are entrusted with the maintenance of these facilities and equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **E. < 5MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.79

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college development committee constituting of the Principal, Vice Principal, IQAC Coordinator, RUSA Coordinator, Heads of Departments and President of Teachers Association supervises the overall procedures and policies of utilizing the various college facilities. The college also has internally constituted various committees and cells for maintaining and utilizing physical, academic and support facilities. Convenors and members of these committees and cells are from among the faculty. The heads of various departments also oversee the maintenance and care of their equipments and facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/05/08/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

234

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/about-us/schemes-and-programmes/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution has a well-structured system which ensures active participation and representation of students in various administrative and academic activities. There is an established Students' Council called as Phek Government College Students' Union headed by the Principal of the College who also acts as the ex-officio President of the Council. The Student Council executives include the Vice-President, General Secretary, Finance Secretary, Literary and Cultural Secretary, Press Secretary, Games and Sports Secretary and Women Co-ordinator. There is also a Students' Advisory Committee from the teaching faculty who guides and advices the Council wherever necessary.

The Election Commission constituted by the Institution oversees the election of new Students' Council every year. There are two class representative from every class too. Students' representatives are also included in various clubs, cells and committees of the Institution. The Vice President of the Student Council is a nominee from student body in the Internal Quality Assurance Cell (IQAC). The Student Council also facilitates participation of the students in events and programmes of the Institution and act as the voice of the students' community in general. The Students' Council also actively organise activities like sports, socio-cultural activities, literary events and other academic activities.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/college-magazine/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Phek Government College Alumni Association is actively involved in the progress and development of the College. There is also an Alumni Cell which facilitate the smooth coordination of the Association with the Institution. Not only the Association provides platform for the past students to keep connected with its former Institution, but also assist with its resources for development of the Institution. Whenever necessary, the Institution invokes the assistance of the Association and the Alumni by virtue of being placed in different walks of life often renders valuable service to the Institution. Its contribution consist not only in financial matters but material and non-material assistance too. Often times, members of the Association render its support and encouragement to various academic activities of the Institution. The Association is fervently working to mobilise and keep a track of all its Alumni to solicit their help, services and guidance in all matters relating to the development of the College. In this regard, a link has been created on the College website for registration of all its past students. It is also vigorously pursuing the registration of the Association under the Society Registration Act which is expected to be done soon.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Phek Government College with its humble beginning in 1981 has been serving the community of Phek District of Nagaland, with its very purpose of serving the student community to fulfil its motto "Lighted to Light" aligning with the vision and mission of the college.

The College strives:

- To transform students to be agents of change in society.
- To impart and hone various life skills to students and make them self-reliant.
- To make the students socially and economically productive.
- To promote the scientific, analytic, and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.
- Networking with academicians, public leaders, civil societies, district administration, church leaders, etc., towards inclusive and effective involvement in building a better society.

Along with the formal and academic disciplines, the college focuses on vocational courses and skill development training. Programs such as Mushroom Cultivation and Floriculture have been introduced in the college.

The college also organizes seminars and symposiums to promote analytical thinking and research activities. Experts from the college as well as from outside the state and the country are invited as resource persons to these programmes. Thus classroom teaching to events centered on the students and their learning gives ample opportunity for the students to achieve their needs as

per the strategies and goals of the college.

The college has strong networking with other academic and research institutions, government administrative officials, politicians, public leaders, and civil societies.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/mission-and-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Phek Government College encourages the practice of decentralization and active participative management not only in letters but also in actions in areas namely academics, administration, and extracurricular activities.

The Principal is the Head of the institution, assisted by the Vice-Principal in managing the day to day administrative task. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which are then executed by every department, clubs, cells and committees. The HoDs of every department supervises and coordinate their respective departments and represents the department in the meetings. The ministerial staffs, headed by the Senior Head Accountant, ensure the smooth functioning of the office.

The college has a total of 39 independent committees/clubs/cells with their own responsibilities and discretion to look into the functioning and growth of their respective committees/clubs/cells.

The Heads of Departments are given independent charge and authority in matters related to their respective departments.

The non-teaching staff and ministerial staff carry out their delegated responsibilities under the supervision of the Senior Head Assistant.

An elected Student Body of the college looks after the discipline and decorum among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal along with the IQAC and the faculty members collectively discuss and develop the strategic plans for the college. The college has constituted different cells, committees and clubs to execute and meet the needs and challenges. Each committee is headed by a convener with members from faculty and student representatives. Meetings are held periodically and to work out the objectives and targets plans for each academic session. Accordingly, the various plans are executed.

The IQAC constantly monitors and provides valuable suggestions and helps in implementations of the plans. It also takes care on the overall action plans of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures laid down by the state government and the Department of Higher Education, Government of Nagaland in regard to the appointment and service rules of the employees and governed as per the rules laid down by the UGC.

The college has a Governing body and College Advisory Board comprising of members from all the stakeholders to look after the

development and needs of the college.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/governing-body/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/administration/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Phek Government College is an institution of the Higher Education Department Government of Nagaland and is governed by the rules and regulations laid down by the UGC. The faculty and staffs are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo further studies.
2. Medical treatment fees are borne by the government for the staff and their dependents as well.
3. Pension benefits are extended.
4. Maternity leave of 6 months.

5. Teachers are permitted to attend career advancement programs at any time of the year.
6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when applicable.
8. Employees are extended various kinds of leave such as casual leave, medical, earned leave etc.

The faculty and staff of the college have also internally constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland, facilitates the growth and enrichment of all the teaching and non-teaching staff and assesses their performances through the Annual Performance Assessment Report (APAR), which gives a quantitative

assessment. The performance is self-assessed by duly filling self-appraisal reports by all the faculty and staff, which is then evaluated and assessed by the Principal, which is then transmitted to the Directorate of the Higher Education Department. Under APAR, the faculty appraisal considers the following parameters- teaching, paper publications, research, seminars, conferences, workshops and extension services. Teachers are also assessed by Academic Performance Indicators (API) in line with UGC norms. The IQAC of the college meticulously looks after API before submission to the Directorate. The students also assess teachers before the end of every academic session on various parameters such as motivation, interactions outside the classroom, completion of syllabus, regularity in the class and communication skills. After collecting the feedback from the students, a detailed report is submitted before IQAC for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has an Internal Audit Committee, comprising of faculty members audit the college funds after every academic session.

The auditors do the annual Audit of the overall income and expenditure of the institution from the office of the Accountant General, Government of Nagaland.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principal source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for further infrastructural development of the college. The college administration plans, maintenance and development requirements and costs, which are forwarded to the Higher Education Department for needful action. Another source of significant funding to the college is through the RUSA scheme of the MHRD. The college prepares project reports and action plans and submits them to the state RUSA Project Director. The college also highlights the needs and requirements of the college in District Planning and Development Board meetings. The college also maintains good relations and vital networking with the administration, politicians and other departments who have so far proved to be of great help.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors the quality of

services being provided by the college to students and faculty. IQAC initiatives include:

- Devising quality strategies.
- Evaluating curricular and co-curricular activities.
- Introducing best practices.
- Organising workshops, seminars, and conferences.
- Monitoring the extension and outreach programmes of the departments of the college.
- Promoting high professional standards by integrating research in teaching.

The IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Students-centric.

For teachers in order to upgrade and enhance their knowledge and teaching skills, the IQAC organises workshops/seminars on a regular basis. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientations and refresher courses, short-term courses etc. teachers are also encouraged to extend community services towards society,.

The IQAC also has constituted several measures to monitor students' overall performance, particularly with regard to academic progress and attendance. Each student has a mentor who also monitors the academic and attendance of the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/category/naac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching learning process and outcomes are in tandem with the goals and requirements of the institution. The IQAC along with the HoDs of the departments have sittings at

periodic intervals to review the performance and activities of the respective departments. The institution follows the curriculum framed by the Nagaland University and as such class tests, assignments, and paper presentations form the basis of internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. After the final declaration of result, review discussions are conducted to assess the performance of each department and necessary actions are incorporated.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC-Meeting-2021.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC-Meeting-2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to promoting gender equity as one of its core values. There is a Women Development Cell in the college which organizes gender equity programs at regular intervals such as seminars, competitions etc. International Women's Day is observed every year on 8th March. Orientation is given to students to refrain from any kind of ragging or harassment and students are also made to sign a pledge of good behaviour and conduct in the college. On 15th October, 2021, an awareness program on "Right to Education Act" was organized by Phek District Legal Services Authority in collaboration with Phek Government College on 15th October, 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phekgovernmentcollege.com/facilities/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adopts a systematic and efficient management of solid, liquid and chemical wastes. The college strives to maintain an eco-friendly and green campus. As such, when it comes to waste management, the college takes utmost care in maintaining a clean,

litter-free and green environment.

Single use plastics are banned in Phek town where the institution is located. Therefore, solid wastes which are mostly found in and around the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for gardening purposes in the college. Green campus awareness is also extended to the students in the form of cleanliness drives, classes on environmental science etc.

Liquid wastes are efficiently disposed off through properly fitted drainage and sanitation system. Periodic maintenance of drainage and sanitation system are undertaken in order to ensure that liquid wastes are disposed off in an efficient manner.

The institution has very less or no e-waste since it keeps a proper maintenance of its limited electronic equipments.

The institution is yet to evolve a systematic waste recycling mechanism. However, it maintains compost pits wherein the biodegradable wastes are collected and reused as manure.

Chemical wastes which emanates from laboratories are disposed off through properly fitted drainage system which are specifically meant for chemical wastes disposal. The college does not use radioactive compounds, hence no radioactive wastes are produced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://phekgovernmentcollege.com/2022/11/21/infrastructure-and-facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction C. Any 2 of the above

**of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed towards providing an inclusive environment wherein, socio-economic, cultural regional, linguistic and communal diversities are encouraged and promoted. The institution caters to students from different tribes and ethnic communities not only from within the state, but also from

neighboring states. Admission is open to foreign nationals and 5% of seats are reserved for SC/OBC/differently abled students. The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national leaders. The institution also celebrates cultural day annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places great value on the promotion of constitutional ideals. The institution strives to uphold patriotic values, instill in the students and employees a sense of duty as responsible citizens and promote awareness about fundamental rights and duties. The institution observes hoisting of National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. Students have participated in various competitions on HIV, TB Awareness and Blood Donation, in commemoration of 75 years of India's Independence. On 13th October, 2021, the students of Phek Government College engaged in social work in collaboration with Nehru Yuva Kendra, Department of Youth Affairs, under the theme "Clean India". On 15th October, 2021, an awareness program on "Right to Education Act" was organized by Phek District Legal Services Authority in collaboration with Phek Government College on 15th October, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to the ideals of national unity and national integration. Toward this end, the institution observes all national holidays and observes the birth and death anniversaries of great national leaders. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal

celebrations.

The institution has observed and organized national and international commemorative days and events such as World AIDS day, Teacher's Day, 75 Years of India's Independence, World Environment Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Teacher-student Synergy for a Green Campus:** This best practice of the institution has ensured that both students and teachers are co-partners not only in maintaining cleanliness of the campus, but are also proactive in maintaining a green campus, taking care of the flowers, plants and trees, and nurturing them. This practice also instills in the students and faculty a sense of accountability towards preserving the natural environment. This best practice of the college has also instilled in the students a sense of duty towards the community in maintaining the environment.
2. **Promotion of Skill Development:** The students are highly skilled in making local handicrafts. Therefore, the institution seeks to promote the skills of the students through various activities which are conducted by the Skill Development Club of the college in consultation with the IQAC. The activities of the clubs focuses on the production and promotion of 100% handcrafted and indigenous products such as traditional bamboo baskets, decorative items, hand woven bags, sieving tray etc. This best practice of the institution not only hones and refines the artistic and creative talents of the students, but it also ensures that the age-old traditional skills of the community are continued for posterity.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College, while being an institution of higher education, it also acts as a catalyst for community development through community extension services by the faculty members as well as the students. Community extension services by the institution have taken many forms wherein the teachers as well as the students, either collectively or in their individual capacities, have rendered their best towards the betterment and upliftment of the society in terms of social capital. Phek is a district in Nagaland which is predominantly inhabited by the Chakhesang and Pochury tribes, both of which falls under the 'Backward Tribe' category. Phek Government College is located in Phek Town which is also the District Headquarters. It has the unique distinction of being the only college in a town with a population of nearly 15,000. As such, it has a dual role to play. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital.

The institution has strived its best to not only cater to the educational needs of the community, but it has also served the community by extending services and creating awareness about social issues in various ways in the year 2021.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The processes for effective implementation of the curriculum are as follows.

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation process.
3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments and seminar presentations.
4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, etc are executed to enhance the learning process of the students.
5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.
6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.
7. Due to COVID-19, the College shifted to online mode of teaching using apps like Zoom, Google Meet, Google Classroom, WhatsApp, E-mail etc. Lectures were delivered via virtual meetings, sharing of recorded videos and audios, pdf notes, power point presentations etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/oreintation-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.
2. The college uses methods such as assignments, class tests, presentations etc. to internally assess the students.
3. Students are evaluated for 30 marks in the internal examination and 70 marks in the external examination.
4. Students whose performances are unsatisfactory are given the option for re-test.
5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee.
6. Practical exams are conducted for the B.Sc. students by their respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calander-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

C. Any 2 of the above

bodies during the year. Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Studies

Environmental Studies, a compulsory paper for students of B.A. and B.Sc. 5th semester include issues relating to environment. The paper also addresses human values and concepts on biodiversity, conservation and climate change.

Botany

B.Sc. Botany 4th semester paper dealing with environment and sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on environmental biology and phytogeography address various issues about the environment and the natural resources.

English

The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

Education

B.A. 3rd semester syllabus involves studies on gender equity, human values and development. B.A. 4th semester syllabus involves studies on social, moral, ethics and aesthetic values. On professional ethics,

B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

History

B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

Economics

The economics of environment is included in the B.A. 6th semester syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phekgovernmentcollege.com/2018/09/11/feedback-reports-formats-2017-2018/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

8

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning levels of students are periodically assessed via tests, presentations and assignments. Sample questions and past university question papers are solved to adept students with the examination pattern. To help slow learners, remedial classes and tutorials are conducted. Revisionary lectures are given with discussions and illustrations for better understanding. Advanced learners are encouraged to actively take part in class interactions, develop critical thinking and participate in competitions at various levels. Emphasis is also laid on students attendance with each required to maintain 80% of monthly attendance to ensure eligibilty to the end semester examination. Feedbacks are collected, analysed and follow-ups of the same are done to achieve better results.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
288	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance learning experiences, discussions, illustrations and interactions are incorporated in day-to-day classroom teaching. Field trips and study tours are scheduled to make learning experiential and engaging. Reports of those trips are then presented in class. Departmental activities like project works, enacting plays, coordinated talks on current events of local, national and international importance are also conducted periodically. Further, literary and cultural events are organised to enable students discern their abilities and efficaciously engross themselves in novel learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/2085/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To engage students more efficiently and optimise the outcome of the teaching-learning process, teachers use various technological mediums along with traditional classroom teaching. The ICT tools range from smartboards to projectors, desktops, laptops, printers, scanners and online classes through Zoom, Google Meet and Google Classroom. There are a total of seven ICT enabled classrooms, one each for the first, second and final year Arts stream and also for the department of Chemistry, Botany, Zoology and Physics. Faculty members give lectures using Powerpoint presentations and projectors. Video conferencing with Zoom and Google Meet are scheduled and lectures are delivered. There is an IT&C room giving access to all faculty for presentations and lectures and to teach basic computer knowledge to students. The library also offers access to e-resources enabling students to reach out to a plethora of avenues to enrich and update their knowledge base.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://phekgovernmentcollege.com/2021/12/02/itc-tools/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
9	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The institution constitutes an Examination Committee for smooth conduct and robust mechanism of internal assessment in terms of frequency and variety. Students are briefed during their orientation about internal assessments and pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board. Teachers give detailed instructions about the mode of examination which includes tests, MCQ, quiz, open book test, assignments and presentations. Examination schedules are updated on notice boards and circulated in Whatsapp groups. Changes in schedule or pattern, if any, are immediately notified to the students. Re-examination for absentees are conducted and the final marks are tallied taking account of all tests, assignments and presentations. The continuous internal assessment marks are then computed and submitted to the Examination Committee. Students are notified of their performance and time is allotted</p>	

for rectification of any errors before the list is forwarded to the office of the Controller of Examinations, Nagaland University.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/continuous-internal-assessment/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has an organised mechanism to deal with exam related grievances. Students can approach the Examination Committee directly or through the respective subject teacher to redress their grievances. Application for re-evaluation of scripts can also be sought if the students feel the need for it. The Examination Committee caters to all types of complaints put up by the student community. In case a student is unable to appear for internal test on account of some genuine reasons, repeat tests are conducted. There is also a provision for improvement test for those who seek to perform better. After the evaluation of scripts, it is shown to the students to help them self access their performance and clarify doubts. In carrying out all exam related affairs, the college strictly adheres to the guidelines issued by Nagaland University, ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/2022/11/21/continuous-internal-assessment/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has distinctly defined learning outcomes of the programs(B.A and B.Sc.) and courses offered. Program outcomes are broad statements of knowledge, skills and abilities of each program. The course outcomes articulate essential objectives

and depth of learning of the curriculum that are expected of students to possess at the completion of the course. Program outcomes and course outcomes are outlined in the prospectus and college website and readily accessible to all. The IQAC, along with the Principal highlights the importance of the learning outcomes to the faculty. Students in turn are sensitised about the program outcomes during orientations at the beginning of every academic session. Every teacher is further entrusted with the task of conveying learning outcomes of their respective papers and promote the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2021/07/PGC-PROSPECTUS-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has an outlined set of outcomes to be achieved and a corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured by students performance in internal tests, assignments, presentations and end-semester examinations. The questions in exams are framed to test the competence of students level of understanding of the learning outcomes. Besides, the assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times. The feedback system of the stakeholders- students, parents and alumni assists in measuring the attainment of the learning outcomes as well. Feedback questionnaires are designed to provide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the course and so on, thus helping the institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

77

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://phekgovernmentcollege.com/2021/12/02/result-2019-2020/result/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/2020/11/04/students-satisfaction-survey/student-satisfaction-survey-2021-22/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College actively participates in the extension activities in the neighborhood through different initiatives and programmes. The College has been recognized as "District Green Champion" for the district of Phek in Nagaland. Government of Nagaland awarded Dr. Vizovol Mekro, former Principal with the prestigious 'Governor's Commendation Certificate' in recognition for his meritorious services.

The Red Ribbon Club organizes various programmes to spread awareness on HIV/AIDS, Blood Donation and healthy living, etc., in collaboration with District hospital, Nagaland State AIDS

Control Society (NSACS), District AIDS Prevention and Control Unit, (DAPCU) etc.

The Phek Government College Students Union (PGCSU) carried out sanitation drive and social work in Phek town in collaboration with Phek Town Chakhesang Students' Union (PTCSU). and Nehru Yuva Kendra Sangathan, Department of Youth Affairs, Ministry of Youth Affairs and Sports, Government of India. PGCSU annually organizes 'Freshers Day' program in the college and invite students and guests from other institutes and local organizations to foster and strengthen social relationship. PGCSU regularly attends the biennial general conference of All Nagaland College Students' Union (ANCSU) which inculcates awareness on importance of cultures, traditions and students welfare. Thus, these extension activities contribute to the holistic development of the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/Report_Extension-Activities-2021.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate established infrastructure and physical facilities with 19 classrooms, 1 library, 8 laboratories, 1 computer laboratory, 12 office rooms, 5 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 girls hostel, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters, skill development centre, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power back up, two separate common rooms for boys and girls, 1 infirmary, 1 counselling room, 1

college web management office, CCTV and fire safety measures installed in all the buildings. The college is fully LED lighted institution. The college has a smart class room attached to IT&C room. The library has 7049 books, 80 reference books, e-books, magazines, newspapers, and automation of library is under process. The college has 13 printers, 8 photo copiers, 44 computers/laptops, 13 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2021/07/PGC-PROSPECTUS-2021.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a total area of 38 acres with sufficient facilities for cultural activities, sports and games. It has a playground measuring 85x55 meters for conducting outdoor games and events. The volleyball court is located within the playground measuring 18x9 meters. The playground has the provision for conducting other track and field events. The playground is also used occasionally by other local organisations for conducting outdoor games. The college has one multi-purpose recreational hall for indoor games like table tennis, carom board, chess, etc. The hall is also used for interface activities such as seminars, workshops, cultural and literary activities. The college also has one amphitheatre for conducting cultural events and other social activities of the college. The frequency and user rate for these facilities are year-round.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**1****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****10**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/11/30/classroom-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The software for automation of the college library with Integrated Library Management System (ILMS) KOHA is in place. Library digitization project was implemented by Colosseum Tech Solutions Pvt. Ltd in collaboration with the department of

higher education, Government of Nagaland in the college library on 15th September 2021 which contained digital content (e-books and library software) and hardware such as server PC, PC for system access with keyboard and mouse, A3 monochrome photocopier, overhead book scanner, power backup, 55 LED smart TV, digital white board camera system, inverter, router, wireless mic and speaker with 1 stabilizer. The college has a compact library which is semi-automated. It has a collection of 7049 books, 80 reference books, e-books, magazines, newspapers and reports of the state government and other organisations. The college at present is working towards upgrading the library to make it the hub of knowledge-learning centre through the acquisition and dissemination of knowledge resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://phekgovernmentcollege.com/facilities/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs . 31 , 042

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has implemented "Library Digitization Project" with Colosseum Tech Solutions Pvt. Ltd in the college library that contained digital content (e-books and library software) and hardware such as Server PC, PC for system access, A3 Monochrome Photocopier, Overhead Book Scanner, Power Backup, 55'' LED Smart TV, Digital White Board Camera System, Inverter, Router, Wireless Mic and Speaker with stabilizer. To ensure and deliver quality education for overall academic progress and development, the institution has installed Wi-Fi internet connection (Reliance Jio). The college has a smart class room attached to IT&C room, college web management office. CCTV cameras are installed in the administrative and all the academic buildings. The college has 13 printers, 7 photo copiers, 44 computers, 13 LCD projectors, 1 handy cam and 3 digital cameras. Teachers are entrusted with the maintenance of these facilities and equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.79

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college development committee constituting of the Principal, Vice Principal, IQAC Coordinator, RUSA Coordinator, Heads of Departments and President of Teachers Association supervises the overall procedures and policies of utilizing the various college facilities. The college also has internally constituted various committees and cells for maintaining and utilizing physical, academic and support facilities. Convenors and members of these committees and cells are from among the faculty. The heads of various departments also oversee the maintenance and care of their equipments and facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/05/08/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

234

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/about-us/schemes-and-programmes/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

21

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>The Institution has a well-structured system which ensures active participation and representation of students in various administrative and academic activities. There is an established Students' Council called as Phek Government College Students' Union headed by the Principal of the College who also acts as the ex-officio President of the Council. The Student Council executives include the Vice-President, General Secretary, Finance Secretary, Literary and Cultural Secretary, Press Secretary, Games and Sports Secretary and Women Co-ordinator. There is also a Students' Advisory Committee from the teaching faculty who guides and advices the Council wherever necessary.</p> <p>The Election Commission constituted by the Institution oversees the election of new Students' Council every year. There are two class representative from every class too. Students' representatives are also included in various clubs, cells and committees of the Institution. The Vice President of the Student Council is a nominee from student body in the Internal Quality Assurance Cell (IQAC). The Student Council also facilitates participation of the students in events and programmes of the Institution and act as the voice of the students' community in general. The Students' Council also actively organise activities like sports, socio-cultural activities, literary events and other academic activities.</p>	

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/college-magazine/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Phek Government College Alumni Association is actively involved in the progress and development of the College. There is also an Alumni Cell which facilitate the smooth coordination of the Association with the Institution. Not only the Association provides platform for the past students to keep connected with its former Institution, but also assist with its resources for development of the Institution. Whenever necessary, the Institution invokes the assistance of the Association and the Alumni by virtue of being placed in different walks of life often renders valuable service to the Institution. Its contribution consist not only in financial matters but material and non-material assistance too. Often times, members of the Association render its support and encouragement to various

academic activities of the Institution. The Association is fervently working to mobilise and keep a track of all its Alumni to solicit their help, services and guidance in all matters relating to the development of the College. In this regard, a link has been created on the College website for registration of all its past students. It is also vigorously pursuing the registration of the Association under the Society Registration Act which is expected to be done soon.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Phek Government College with its humble beginning in 1981 has been serving the community of Phek District of Nagaland, with its very purpose of serving the student community to fulfil its motto "Lighted to Light" aligning with the vision and mission of the college.

The College strives:

- To transform students to be agents of change in society.
- To impart and hone various life skills to students and make them self-reliant.
- To make the students socially and economically productive.
- To promote the scientific, analytic, and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.

- Networking with academicians, public leaders, civil societies, district administration, church leaders, etc., towards inclusive and effective involvement in building a better society.

Along with the formal and academic disciplines, the college focuses on vocational courses and skill development training. Programs such as Mushroom Cultivation and Floriculture have been introduced in the college.

The college also organizes seminars and symposiums to promote analytical thinking and research activities. Experts from the college as well as from outside the state and the country are invited as resource persons to these programmes. Thus classroom teaching to events centered on the students and their learning gives ample opportunity for the students to achieve their needs as per the strategies and goals of the college.

The college has strong networking with other academic and research institutions, government administrative officials, politicians, public leaders, and civil societies.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/mission-and-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Phek Government College encourages the practice of decentralization and active participative management not only in letters but also in actions in areas namely academics, administration, and extracurricular activities.

The Principal is the Head of the institution, assisted by the Vice-Principal in managing the day to day administrative task. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which are then executed by every department, clubs, cells and committees. The HoDs of every department supervises and coordinate their respective departments and represents the department in the meetings. The ministerial staffs, headed by the Senior Head

Accountant, ensure the smooth functioning of the office.

The college has a total of 39 independent committees/clubs/cells with their own responsibilities and discretion to look into the functioning and growth of their respective committees/clubs/cells.

The Heads of Departments are given independent charge and authority in matters related to their respective departments.

The non-teaching staff and ministerial staff carry out their delegated responsibilities under the supervision of the Senior Head Assistant.

An elected Student Body of the college looks after the discipline and decorum among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal along with the IQAC and the faculty members collectively discuss and develop the strategic plans for the college. The college has constituted different cells, committees and clubs to execute and meet the needs and challenges. Each committee is headed by a convener with members from faculty and student representatives. Meetings are held periodically and to work out the objectives and targets plans for each academic session. Accordingly, the various plans are executed.

The IQAC constantly monitors and provides valuable suggestions and helps in implementations of the plans. It also takes care on the overall action plans of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures laid down by the state government and the Department of Higher Education, Government of Nagaland in regard to the appointment and service rules of the employees and governed as per the rules laid down by the UGC.

The college has a Governing body and College Advisory Board comprising of members from all the stakeholders to look after the development and needs of the college.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/governing-body/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/administration/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Phek Government College is an institution of the Higher Education Department Government of Nagaland and is governed by the rules and regulations laid down by the UGC. The faculty and staffs are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo further studies.
2. Medical treatment fees are borne by the government for the staff and their dependents as well.
3. Pension benefits are extended.
4. Maternity leave of 6 months.
5. Teachers are permitted to attend career advancement programs at any time of the year.
6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when applicable.
8. Employees are extended various kinds of leave such as casual leave, medical, earned leave etc.

The faculty and staff of the college have also internally constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland, facilitates the growth and enrichment of all the teaching and non-teaching staff and assesses their performances through the Annual Performance Assessment Report (APAR), which gives a quantitative assessment. The performance is self-assessed by duly filling self-appraisal reports by all the faculty and staff, which is then evaluated and assessed by the Principal, which is then transmitted to the Directorate of the Higher Education Department. Under APAR, the faculty appraisal considers the following parameters- teaching, paper publications, research, seminars, conferences, workshops and extension services. Teachers are also assessed by Academic Performance Indicators (API) in line with UGC norms. The IQAC of the college meticulously looks after API before submission to the Directorate. The students also assess teachers before the end of every academic session on various parameters such as motivation, interactions outside the classroom, completion of syllabus, regularity in the class and communication skills. After collecting the feedback from the students, a detailed report is submitted before IQAC for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has an Internal Audit Committee, comprising of faculty members audit the college funds after every academic session.

The auditors do the annual Audit of the overall income and expenditure of the institution from the office of the Accountant General, Government of Nagaland.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principal source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for further infrastructural development of the college. The college administration plans, maintenance and development requirements and costs, which are forwarded to the Higher Education Department for needful action. Another source of significant funding to the college is through the RUSA scheme of the MHRD. The college prepares project reports and action plans and submits them to the state RUSA Project Director. The college also highlights the needs and requirements of the college in District Planning and Development Board meetings. The college also maintains good relations and vital networking with the administration, politicians and other departments who have so far proved to be of great help.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors the quality of services being provided by the college to students and faculty. IQAC initiatives include:

- Devising quality strategies.
- Evaluating curricular and co-curricular activities.
- Introducing best practices.
- Organising workshops, seminars, and conferences.
- Monitoring the extension and outreach programmes of the departments of the college.
- Promoting high professional standards by integrating research in teaching.

The IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Students-centric.

For teachers in order to upgrade and enhance their knowledge and teaching skills, the IQAC organises workshops/seminars on a regular basis. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientations and refresher courses, short-term courses etc. teachers are also encouraged to extend community services towards society,.

The IQAC also has constituted several measures to monitor students' overall performance, particularly with regard to academic progress and attendance. Each student has a mentor who also monitors the academic and attendance of the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/category/naac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching learning process and outcomes are in tandem with the goals and requirements of the institution. The IQAC along with the HoDs of the departments have sittings at periodic intervals to review the performance and activities of the respective departments. The institution follows the curriculum framed by the Nagaland University and as such class tests, assignments, and paper presentations form the basis of internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. After the final declaration of result, review discussions are conducted to assess the performance of each department and necessary actions are incorporated.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC-Meeting-2021.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC-Meeting-2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to promoting gender equity as one of its core values. There is a Women Development Cell in the college which organizes gender equity programs at regular intervals such as seminars, competitions etc. International Women's Day is observed every year on 8th March. Orientation is given to students to refrain from any kind of ragging or harassment and students are also made to sign a pledge of good

behaviour and conduct in the college. On 15th October, 2021, an awareness program on "Right to Education Act" was organized by Phek District Legal Services Authority in collaboration with Phek Government College on 15th October, 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phekgovernmentcollege.com/facilities/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adopts a systematic and efficient management of solid, liquid and chemical wastes. The college strives to maintain an eco-friendly and green campus. As such, when it comes to waste management, the college takes utmost care in maintaining a clean, litter-free and green environment.

Single use plastics are banned in Phek town where the institution is located. Therefore, solid wastes which are mostly found in and around the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for

gardening purposes in the college. Green campus awareness is also extended to the students in the form of cleanliness drives, classes on environmental science etc.

Liquid wastes are efficiently disposed off through properly fitted drainage and sanitation system. Periodic maintenance of drainage and sanitation system are undertaken in order to ensure that liquid wastes are disposed off in an efficient manner.

The institution has very less or no e-waste since it keeps a proper maintenance of its limited electronic equipments.

The institution is yet to evolve a systematic waste recycling mechanism. However, it maintains compost pits wherein the biodegradable wastes are collected and reused as manure.

Chemical wastes which emanates from laboratories are disposed off through properly fitted drainage system which are specifically meant for chemical wastes disposal. The college does not use radioactive compounds, hence no radioactive wastes are produced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://phekgovernmentcollege.com/2022/11/21/infrastructure-and-facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed towards providing an inclusive environment wherein, socio-economic, cultural regional, linguistic and communal diversities are encouraged and promoted. The institution caters to students from different tribes and ethnic communities not only from within the state, but also from neighboring states. Admission is open to foreign nationals and 5% of seats are reserved for SC/OBC/differently abled students. The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national leaders. The institution also celebrates cultural day

annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places great value on the promotion of constitutional ideals. The institution strives to uphold patriotic values, instill in the students and employees a sense of duty as responsible citizens and promote awareness about fundamental rights and duties. The institution observes hoisting of National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. Students have participated in various competitions on HIV, TB Awareness and Blood Donation, in commemoration of 75 years of India's Independence. On 13th October, 2021, the students of Phek Government College engaged in social work in collaboration with Nehru Yuva Kendra, Department of Youth Affairs, under the theme "Clean India". On 15th October, 2021, an awareness program on "Right to Education Act" was organized by Phek District Legal Services Authority in collaboration with Phek Government College on 15th October, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed

C. Any 2 of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to the ideals of national unity and national integration. Toward this end, the institution observes all national holidays and observes the birth and death anniversaries of great national leaders. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations.

The institution has observed and organized national and international commemorative days and events such as World AIDS day, Teacher's Day, 75 Years of India's Independence, World Environment Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Teacher-student Synergy for a Green Campus:** This best practice of the institution has ensured that both students and teachers are co-partners not only in maintaining cleanliness of the campus, but are also proactive in maintaining a green campus, taking care of the flowers, plants and trees, and nurturing them. This practice also instills in the students and faculty a sense of accountability towards preserving the natural environment. This best practice of the college has also instilled in the students a sense of duty towards the community in maintaining the environment.
2. **Promotion of Skill Development:** The students are highly skilled in making local handicrafts. Therefore, the institution seeks to promote the skills of the students through various activities which are conducted by the Skill Development Club of the college in consultation with the IQAC. The activities of the clubs focuses on the production and promotion of 100% handcrafted and indigenous products such as traditional bamboo baskets, decorative items, hand woven bags, sieving tray etc. This best practice of the institution not only hones and refines the artistic and creative talents of the students, but it also ensures that the age-old traditional skills of the community are continued for posterity.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College, while being an institution of higher education, it also acts as a catalyst for community development through community extension services by the faculty members as well as the students. Community extension services by the institution have taken many forms wherein the teachers as well as the students, either collectively or in their individual capacities, have rendered their best towards the betterment and upliftment of the society in terms of social capital. Phek is a district in Nagaland which is predominantly inhabited by the Chakhesang and Pochury tribes, both of which falls under the 'Backward Tribe' category. Phek Government College is located in Phek Town which is also the District Headquarters. It has the unique distinction of being the only college in a town with a population of nearly 15,000. As such, it has a dual role to play. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital.

The institution has strived its best to not only cater to the educational needs of the community, but it has also served the community by extending services and creating awareness about social issues in various ways in the year 2021.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) To apply for permanent affiliation and 12b status of the UGC Act.

2) To implement Choice Based Credit System.

- 3) Digitization and upgradation of library.
- 4) To organize seminars and workshops.
- 5) To focus on research publications.
- 6) Green landscaping.
- 7) To promote research activities among the faculty members.
- 8) To organize exposure trips and study tours for the students.
- 9) To encourage students to participate in extra-curricular activities.
- 10) Upgradation of laboratories.