



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		PHEK GOVERNMENT COLLEGE
Name of the head of the Institution		VIZOVOL MEKRO
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03865-223740
Mobile no.		9402716591
Registered Email		pgcphek@rediffmail.com
Alternate Email		vizovolmekro@gmail.com
Address		Bible Hill Colony
City/Town		Phek
State/UT		Nagaland
Pincode		797108
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. MEDONGULIE ZATSU
Phone no/Alternate Phone no.	03865223740
Mobile no.	8837364224
Registered Email	mzatsu@rediffmail.com
Alternate Email	zmedongulie@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://phekgovernmentcollege.com/wp-content/uploads/2020/11/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.18	2019	04-Mar-2019	03-Mar-2024

6. Date of Establishment of IQAC	07-Dec-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Research Methodology and	01-Jul-2019	28

Publications	1	
Legal Awareness Programme	26-Jul-2019 1	145
Educational Quality Upgradation	27-Aug-2019 1	24
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA	UGC,GOI	2019 0	9000000
Institution	State budget	Govt. Of Nagaland	2019 0	440000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC Accredited 2. Conducted 6 Seminar/ workshops 3. 2096 books added to library 4. 2 research publication and 5 National Seminar Presentations by Teachers 5. Constructed two culverts in May 2019 to July 2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Improve damage system	Constructed two culverts
Upgradation of Library	2096 books added
Campus greening	Planted about 200 tree saplings
To conduct Seminar/ workshop	Conducted 6 Seminar/ workshops
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	19-Sep-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In consonance with the Nagaland University curriculum, the College follows a well-planned curriculum delivery and documentation mechanism. It offers B.A and B.Sc. program which is divided into Core, Elective, Choice Based Credit Paper (CBCP) and other enhancement programs. The curriculum of a core program in B.A has 62 credits and 50 credits in B.Sc. respectively. Academic routine is prepared at the beginning of the academic session based on which, all the departments chalks out lesson plans and schedules as per the academic calendar to ensure effective curriculum delivery. The calendar is detailed enough to cover the syllabus in a time-bound manner yet flexible to felicitate changes and has a balanced approach for academic and co-curricular activities. For an effective system of curriculum delivery, class rooms and laboratories are equipped with ICT tools. To enhance effective teaching, e-journals, e-books, magazines, etc. are made available to teachers. Similarly, in addition to the conventional way of classroom teaching, students are exposed to experiential learnings like educational field trip, study tours, films, dramas, etc. Other classroom oriented activities includes group projects, debate, quiz, group interactions, oral presentations and role plays. Also, Students' Union allows

students to nurture its skills and talents and help them develop a sense of responsibility by allowing them large measure of independence in its functioning. Curriculum implementation includes internal assessment involving class tests, assignments, seminars, project works, practical exams, field studies, etc. The internal assessment of the students, once obtained and recorded is sent to Nagaland University for final compilation. Feedbacks on overall performance of teachers on curriculum aspects are obtained from students in each semester. Students' performance record on internal examinations are periodically analyzed, assessed and remedial measures like extra classes undertaken to bolster the performance of the students before final exams. Parents are intimated about the progress of their wards and invoke them wherever necessary to develop the mental faculties of the students through a shared responsibility. For smooth delivery of curriculum and facilitate growth and progress of the College, it has an instituted academic oriented cells like mentoring, tutorial, career guidance, counselling cells and so on. The Tutorial and mentoring classes are conducted for the students who need improvement in their studies as well as other social related issues that might be hampering the mental development of a student. Academic development like seminars, talks, workshops and research related activities are held for effective curriculum delivery. Along with the Principal, the IQAC holds periodic meetings to review the overall performance of the college. Orientation program is annually conducted for the newly admitted students and guidance at the beginning of the academic to familiarize them with the college academic calendar, curriculum structure and evaluation process. The curriculum are used in the best way to maximize students' learning. It places priority on making curriculum locally relevant and adopts a strength based approach to recognizing, valuing and building on students existing knowledge and skills.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Add-on course on floriculture	Nil	08/08/2019	90	Entrepreneurship	Cultivation of flowers and learning the art of flower arrangement
Mushroom Cultivation	Nil	16/08/2019	90	Entrepreneurship	Learning to grow mushroom

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Mushroom Cultivation	01/11/2019

BA	Proficiency in English	01/11/2019
BA	EVS	01/11/2019
BSc	EVS	01/11/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	22	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Floriculture	05/08/2019	11
Mushroom	15/05/2019	55
Proficiency in English	15/05/2019	8
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Nil	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback obtained from Students, Teachers, Parents, Alumni and Employers are analyzed for the overall development and progress of the College. The IQAC normally analyze the feedback and submit the report to the Principal for further necessary action which serve the interest of the College as a whole. Certain parameters are set in the form of questionnaires for extracting feedbacks as per the relevance. For instance, feedback is sought from students in areas such as teachers' subject knowledge, communication skills, classroom management, evaluation, regularity, course coverage, teachers' guidance, availability of books and so on. Through the feedbacks, teachers' performance is evaluated and the areas that need improvement is noted and acted upon. Teachers being an important part of curriculum design, implementation and growth, their feedback are significant in the progress and growth of the institution. Feedbacks are sought from teachers in the areas like curriculum, research activities, time span to complete the curriculum, availability of equipment, understanding of goals and objective of curriculum, whether program description accurately captures the types of duties a graduate can expect to perform in the work environment, whether program length is adequate in</p>

producing graduates with the required entry level knowledge and skill development in the field and so on. To most of them, there is clarity in course objective. It has been found that they are getting enough instructional hours to complete the syllabus for which 70 noted in affirmative, but there is a need to increase the availability of teaching resources and reference text in the institution for which 70 vouched for the same. Teacher feedback is submitted to the Vice-Principal in a sealed envelope and the same is studied and addressed for the improvement and growth of the college. The feedback are analyzed and the Vice Principal personally meet any teacher where the need for further deliberation and understanding is necessary. The responses are sent back to the respective department to appraise them on how best the college can do for its improvement. The findings are also discussed in the IQAC and faculty meetings. The feedbacks sought from Parents includes parameters like teaching quality in the institution, syllabus, workload, availability of books in market, jobs/placement, etc. Majority of the Parents are satisfied with the teaching quality. As a follow up to one of the feedbacks, the College intends to give more job oriented means to students by engaging with private companies and agencies as well. Alumni feedbacks includes their expectation level, inculcating interest to pursue higher studies, skills, suggestion for course improvement, etc. to which the majority responded positively. Through the assessment of feedbacks, the area that needed improvement is identified and addressed for the overall development and progress of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nill	150	35	35
BA	Nill	300	225	225
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	260	Nill	34	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	30	51	13	Nill	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, there is an active mentoring program in the institution. Each faculty mentors an average of 4-8 students. The mentors keep track of mentees progress, serving as an advisor and a guide. Constant interactions, discussions and periodic meetings are organized to identify personal capabilities, set short-term targets and long-term goals. This process fosters positive relationships and growth of mentees. The program aims to add value and direction to a student's college experience. It seeks to address the needs of the students and encourage, advise and guide students not only in academics but also in their career building, moral and personality development. A unique feature of the mentorship program of the institute is that it works in close collaboration with the tutorial cell, career guidance and counselling cell constituted by the college and thereby caters to the holistic growth of mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
260	34	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	34	Nil	Nil	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. MEDONGULIE ZATSU	Assistant Professor	MERITORIOUS SERVICE AWARD
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	SIXTH	25/04/2019	07/06/2019
BA	BA	SIXTH	25/04/2019	07/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For Continuous Internal Evaluation (CIE), the institution evaluates students based on three modes of assessment, viz., class test, assignment, and presentation. In subjects where presentations are not conducted, there is the flexibility of alternate arrangements like home assignments or additional tests. In addition, there is a provision for re-test/ improvement test for those who missed out on the first-class test or failed to secure a decent score. For efficient conduct of CIE, the institute formulates and maintains an examination timetable. Tutorial classes and mentoring programs are conducted on a regular basis. The tutorial committee helps and assists students to improve their grades. Emphasis is also given on student's attendance, wherein each

student is required to maintain the pre-requisite of 80 percent monthly attendance to ensure eligibility for the end semester examinations. Feedbacks from student's and parents are taken, analyzed and thorough follow-up of the same are made to achieve better results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The annual academic calendar is prepared by the Nagaland University, outlining a time schedule for onward submission of internally moderated marks to the Controller of Examinations, Nagaland University. The college adheres to this academic calendar, ensuring its effective delivery for the management of examinations and other related matters. The examination committee, constituted by the college, plans the tentative schedule for the conduct of internal examinations for all the departments. The HoD's, in consultation with their respective faculty members, then fix the dates for the internal examinations. The HoD's further ensure that all internal assessments are completed within the stipulated time. The evaluated marks are forwarded to the examination committee for verification and submission to the Controller of Examination of the University. Apart from the scheduled Nagaland University academic calendar, the college internally follows an academic calendar prepared by the IQAC for timely execution of all academic related activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://phekgovernmentcollege.com/wp-content/uploads/2018/08/Course_Out_Comes_For_All_Courses.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc	BSc	10	8	80
BA	BA	BA	58	41	70.69

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://phekgovernmentcollege.com/wp-content/uploads/2020/11/Students-satisfaction-survey-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Department of Science ad Technology, Govt. of India	4.94	4.94

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Generation Equality	Resource person from Barkweaver Publications, Tromsøe, Norway	22/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Skill Development Centre	Skill Development Centre	Ministry of Skill Development and Entrepreneurship	Pradhan Mantri Kavshal Vikas Yojana	Skill Training	09/07/2019
RUSA (Floriculture Center)	RUSA (Floriculture Center)	Ministry of Human Resource Development	Ministry of Human Resource Development	Add-On Course (Vocationalisation of Higher Education)	05/08/2019
RUSA (Mushroom Cultivation Center)	RUSA (Mushroom Cultivation Center)	Ministry of Human Resource Development	Ministry of Human Resource Development	Add-On Course (Vocationalisation of Higher Education)	11/08/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	Nil
National	Political Science	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
History	1
Political Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An economic analysis of Micro and small manufacturing enterprises in Nagaland	Medongulie Zatsu	Economic Affairs	2019	Nil	Phek Government College	Nil
Governance and popular democracy: A case study of TRAI and CERC	Levinu Sakhrie	Public Affairs and Governance	2019	Nil	Phek Government College	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	11	23	128
Presented papers	Nil	4	Nil	8
Resource persons	Nil	Nil	1	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Legal Literacy Class	District Legal Service Authority Phek	25	110
Workshop on Career Guidance	Emporium Provider under Ministry of Skill Development and Entrepreneurship, NSDC, THSC, Govt. of India for Aviation, Hospitality, Soft Skill and Entrepreneurship	34	260
19th Biennial General Conference	All Nagaland College Students Union (ANCSU)	3	20
National Voluntary Blood Donation Day under the Theme Atleast Donate Once in a Lifetime	Red Ribbon Club PGC	10	160
Anti Tobacco Awareness Programme	Red Ribbon Club PGC	20	180
Participated in 1st Union Assembly of the Phek Town Chakhesang Students Union (PTCSU)	Phek Town Chakhesang Students Union (PTCSU)	3	16
Social Work	NSS Phek Government College (PGC)	34	260
Students Handicraft Stall in the 73rd Independence Day Celebration by the Phek Govt. Students Union	District Administration Phek	34	260
Fit India movement (Live Telecast)	Govt. of India	34	260
Exposure Trip to Chennai and Bangalore (National Integration Team	I.G (Hq) Kohima, Assam Rifles	1	4

Camp)

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Dr. Vizovol Mekro: Session Speaker (39th Annual Conference of the Zheri Students Union)	Certificate of Appreciation	Zheri Students Union	500
Vedulu Thingo: Evaluator (District Level Childrens Science Congress, Phek 2019)	Certificate of Participation	District Level Childrens Science Congress, Phek. The National Council for Science and Technology Communication , DST, Govt. Of India	39
Dr. Neilhousano Nakhro: The Most Sincere Lecturer	Certificate of Appreciation	Phek Govt. College Students Union	260
Dr. Neilhousano Nakhro: Technical Support Group, Phek	Nil	Divisional Forest Officer, Phek	Nil
Dr. Zhokusheyi Rhakho : First President (Founding Member) Iris Club NEHU, Shillong	Certificate of Appreciation	Iris Club NEHU, Shillong	Nil
Dr. H. Atoholi Sema, Dr. I. Koktiba, Keviriebeinou Kehie: Judge, 38th Freshers Meet of Phek Govt. College	Certificate of Appreciation	Phek Govt. College Students Union	250
Dr. Vizovol Mekro: Guest Speaker (29th General Session Tizu Area Public Welfare Organisation)	Nil	Tizu Area Public Welfare Organisation	20
Ronald Difoe: Educational Tour Program for students in Collaboration with Assam Rifles	Letter of Appreciation	22 Assam Rifles	4
Mashevolu,	Nil	District	Nil

Diezeno Tase: Compere during the 73rd Independence Day Celebration in Phek Hq.		Administration Phek	
Dr. Vizovol Mekro: Member Board of Trustees, The Highland Institute	Nil	The Highland Institute erstwhile The Kohima Institute	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Voluntary Blood Donation Day under the Theme Atleast Donate Once in a Lifetime	Red Ribbon Club PGC	National Voluntary Blood Donation Day under the Theme Atleast Donate Once in a Lifetime	10	160
Anti Tobacco Awareness Programme	Red Ribbon Club PGC	Anti Tobacco Awareness Programme	20	180
Rememberance of Kargil War under the Theme Sentinels of the North East	22 Assam Rifles	Rememberance of Kargil War under the Theme Sentinels of the North East	34	260
Exposure Trip (National Integration Team camp)	I.G (Headquarter) Kohima, Assam Rifles	4 female students with Political Science Honours as part of National Integration Team Camp	1	4
International Workshop on Generation Equality	Nagaland State Commission for Women (NSCW)	International Workshop on Generation Equality	23	115
Cultural Activities under the theme Reviving Our Culture	Phek Government College Students Union	Cultural Activities under the theme Reviving Our Culture	24	210
Financial Literacy-cum-Outreach Programme (Beti Bachao Beti Badhao)	District Administration Phek Town District Level Centre for women - Mahila	Financial Literacy-cum-Outreach Programme	20	210

	Shati Kendra Phek SBI, Nagaland State Co-operative Bank and Postal Servises, Phek			
Beti Bachao Beti Badhao (Girls Music Band)	District Administration Phek Town District Level Centre for women - Mahila Shati Kendra Phek, Nagaland	Girls Music Band Competition	3	16
Social work	Phek Town Chakhesang Students Union	Social work	3	260
Orientation program of Red Ribbon Club (RRC)	RRC Phek Government College	Orientation program	2	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Pfutsero Government College, Phek, Nagaland: National Seminar on Introduction to Research Methodology in Pfutsero Government College	Boboi, Dr. Medongulie Zatsu, Dr. H. Atoholi Sema, Vedulu Thingo, Dr. Thejotalu Neinu, Dr. Levinu Sakhrie, Thoshusie Katiry, Dr. I. Koktiba, Diezeno Tase	Phek Government College	1
Teaching, Conducting exams: IGNOU Study Centre	Shekhohu Chizo (Co-ordinator)	IGNOU	180
Skill Training: The Indianeers Media Private Ltd. Skill Training: The Indianeers Media Private Ltd.	Dr. Seyiezolie Khoubve (Administrator)	Indianeers Media Private Ltd.	180
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Project (National Children's Science Congress for Nagaland)	Project	Department of Science and Technology, Govt. of India	01/04/2019	31/03/2020	School Students
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pfutsero Government College	01/06/2019	Faculty and Students exchange, research, innovation	10
The Highland Institute erstwhile The Kohima Institute	01/06/2019	Faculty and Students exchange, research, innovation	1
Indianeers Media Private Ltd.	09/07/2019	Skill Training	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
90	90

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4750	2332000	2096	733600	6846	3065600
Reference	80	39500	Nill	Nill	80	39500

Books

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	38	1	0	0	0	12	5	0	0
Added	0	0	0	0	0	0	0	1	0
Total	38	1	0	0	0	12	5	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.7	5.7	7.1	7.1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As the head of the institution, the Principal along with the college development committee constituting of the Vice Principal, IQAC Coordinator, RUSA Coordinator, Heads of Departments and President of Teachers Association supervises the overall procedures and policies of utilizing the various college facilities. The complete inventory of all items in the college is maintained by the store keeper. The financial grants received from the state government and admission fees collected from the students under various budget heads are fully utilized for the same purpose. The college also has internally constituted various committees and cells for maintaining and utilizing physical, academic and support facilities. Convenors and members of these committees and cells are from among the faculty. There is a committee which looks after the college ITC

infrastructure and other reprographic equipments. The college science laboratory is maintained by the lab assistants and bearers under the charge of the concerned departments. The library is maintained by the college librarian and library assistants. There is a library committee comprising of faculty members who oversees the overall maintenance and other needs of the library. Teachers are also entrusted to oversee the maintenance of the IT facilities. The college has regular sweepers, gardener and watchmen. The institution has a playground and multipurpose hall which is looked after by the students' body under the supervision of the sports club. Strict regulations are maintained for the safe keeping of all sports items. The NSS and eco and sanitation club of the college oversees the cleanliness and maintenance of hygiene in the campus. Teachers and students have also been assigned to maintain cleanliness and beautification of the campus.

<https://phekgovernmentcollege.com/wp-content/uploads/2021/05/Procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc-2019.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Special Merit Scholarship, L.Mefutiba Merit Award, Special Merit Scholarship for General Category Students	3	11450
Financial Support from Other Sources			
a) National	Post Matric Scholarship	197	1512335
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Floriculture	05/08/2019	11	RUSA
Mushroom Cultivation	16/08/2019	55	RUSA
Proficiency in English	11/11/2019	8	NA
Tutorial/Remedial Classes	04/03/2019	260	NA
Mentoring	04/02/2019	260	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	One-day Workshop on Career Guidance	260	260	Nil	6
2019	Exposure Trip to Chennai and Bangalore	4	4	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	14	BA, BSc	Botany, Political Science, Economics, English, Chemistry, History	Nagaland University, Kohima Science College, Salt Christian College of Teacher Education, ICFAI University, IGNOU, St. Joseph University, Kohima Law College, St. Joseph	M.Sc, M.A, B.Ed, LLb

College,
Patkai
Christian
College,
B.P.H.E
Society
Ahmednagar
College

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Parting Social	Institution	250
38th Freshers Day	Institution	255
Annual Sports Meet cum Autumn Fest	Institution	260
Fete Day to promote Literary Activities and Fine Arts	Institution	260
Literary Fest	Institution	243
Evangelical Camp	Institution	27
Evangelical Union Pre- Christmas Programme	Institution	200
Cultural Day	Institution	244
One-Day Workshop on Generation Equality	Institution	146

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
2019	NIL	National	Nil	Nil	NIL	NIL
2019	NIL	International	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council played an important role in assisting the academic and administrative bodies /committees of the institution. The Student Council comprising of Vice-President, General Secretary, Women Co-ordinator, Sports and Cultural Secretary, etc. highlighted to the institution concerns for the welfare of the students and assisted the institution in addressing the same. The Vice President of the Student Council is a nominee from student body in the Internal Quality Assurance Cell (IQAC) of the institution which plans and monitors measures to improve the overall quality of education in the college. The Student Council took an active role in organising events and programmes of the institution such as Annual Sports Meet, Literary Day, Fete Day, Freshers Day, Workshops, etc. Social works were conducted by the Student Council along with the faculty periodically. Also, each class has two class representatives who are responsible for the respective classes in areas such as cleanliness of the classroom, distribution of study material, organizing class activities, etc. The students actively represented the college in various events such as Girls Music Band Competition at the district level and One-day training cum Orientation program for Peer Educators of Red Ribbon Club. To ensure the overall participation of the students in the various programs and activities, the Student Council together with the class representatives helped in monitoring the attendance of the students and provided all necessary assistance to the faculty and institution. To inculcate qualities such as leadership and public speaking, morning assembly was conducted regularly by the Student Council under the guidance of the faculty, whereby students were motivated to work hard and strive for excellence. The students also actively helped the institution in organizing collaborative activities and programs with other departments.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

Three meetings were held during 2019-2020 in the Alumni Office at Phek Government College and as decided the following activities are carried out: • In continuation with the previous project of providing LED Bulb, the Alumni Association of PGC provided 30 LED bulbs to the college. • Social work was carried out in the college Campus. • Books were donated to the college Library.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

General Administrative Management and Academic cum Infrastructure Development
The Principal is the overall head of the institution who is assisted by the Vice-Principal in running the day-to-day affairs of the college. The college office functions under the supervision of the Head Assistant. Each ministerial staff are assigned to perform their respective responsibilities to ensure the smooth functioning of the institution. The college has an advisory board which constitutes the Deputy Commissioner, public leaders, civil societies and representatives from Nagaland University and important committees from the College. Certain policy and decision pertaining to college development activities and other important issues are taken up by this board. The college has various cells and committees to address issues related to academic and infrastructure development. The IQAC is assigned with an important task to improve and enhance the overall academic performance. Class test, assignment, paper presentation, project and field work are conducted along with external examination in each semester in order to assess the quality of the student. The college has also set up various cells, clubs and committees which are actively engaged for the all round development of the college. Each teacher is assessed by the IQAC using different parameters where the reports are submitted to the Principal for corrective measures, if necessary. The HoDs supervise and coordinate departmental activities, paper allocations and represents the department in HoD meetings. The committees, cells and clubs which plays an important role in the development of the college are NAAC Steering Committee, Research and Seminar Committee, NSS, Skill Development Club, Sports Club, Performing Arts Club, Eco and Sanitation Club, Red Ribbon Club, Literary Club, Red Cross, Electoral Literacy Club, Exam Committee, Career Guidance and Counselling Cell, Alumni Association, Sexual Harrassment and Anti- Ragging Cell, Mentoring and Tutorial Cell, Students Grievance Cell, Women Development Cell, Award and Scholarship Committee, Disaster Management Committee, Reception, Hospitality and Event Management Committee, RTI Cell, Media Cell, Students Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Choice based credit courses in Mushroom cultivation and proficiency in English have been introduced. The institution has also introduced coffee plantation course and the curriculum has been designed according to the relevance of local content
Teaching and Learning	<ul style="list-style-type: none">• The college has installed LCD projectors in most of the class rooms to enable teachers to teach more effectively• Facility to make use of Swayam Prabha is in place• Smart Board installed in ITC class room• Teachers provide study materials to students after every class• The college has set

	up workshops and green houses to train students in carpentry, electrical works, floriculture and mushroom cultivation • The college hosts an IGNOU Study Centre
Examination and Evaluation	<ul style="list-style-type: none"> • Regular internal assessment through assignment, paper presentation, class test, practical exam and project works in each semester. • Mentoring and tutorial cells have been constituted in order to improve the performance of the students.
Research and Development	<ul style="list-style-type: none"> • Workshop and seminars conducted to promote research activity among the faculty • MoU with international research institute
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Automation of library is under process • Proposal for appointment of librarian • Proposal for separate library building • collection of e books and Journals • Proposal for procurement of additional computers and reprographic equipments
Human Resource Management	<ul style="list-style-type: none"> • With the establishment of skill development centre, college students and non-college students as well are trained in developing their skills in various areas viz., electrician, floriculture, carpentry and front desk receptionist to cater the need in private as well as public sector.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • MoU with educational and skill training institutes
Admission of Students	<ul style="list-style-type: none"> • Advertisement: Newspaper, Social Media, Posters, Banners and college website • Selection of students for undergraduate programme is on the basis of marks/entrance test.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<ul style="list-style-type: none"> • Banking Online Transactions (Grants, Salary, and correspondence to the Directorate Office and other concerned departments) • RUSA (Online transactions of funds, communication and correspondence)
Student Admission and Support	<ul style="list-style-type: none"> • Online application of Scholarship and transactions of Scholarship directly into personnel accounts • Admission notification in website • Past events and other upcoming programmes or information's are displayed in the college website

Examination

- University Examination Fees transactions, E-mails, online submission of internal and external marks and submission of the same through CD drives.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	1.Mr. Boboi Asst. Prof. Dept. of Mathematics 2. Dr. Medongulie Asst. Prof. Dept of Economics 3. Dr. Seyiezolie Khoubve Asst. Prof. Dept. of Political Science 4. Dr. I. Koktiba Asst. Prof. Dept. of Political Science 5. Dr. Thoshusie Katiry, Asst. Prof	Introduction to Research Methodology	Pfutsuro Government College	5000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Research Methodolog y and Publ ications	Nill	08/07/2019	08/07/2019	28	Nill
2019	Educatio nal Quality Up- gradation	Nill	27/08/2019	27/08/2019	24	Nill
2019	Generation	Nill	22/11/2019	22/11/2019	23	Nill

	Equality					
2019	One day paper Presentation	Nil	07/12/2019	07/12/2019	23	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC HRDC NEHU Refresher Course	1	24/06/2019	14/07/2019	21
UGC HRDC Jawaharlal Nehru Refresher Course University	1	15/07/2019	26/07/2019	12
UGC HRDC University of Hyderabad Refresher Course	2	08/08/2019	21/08/2019	14
UGC HRDC Jawaharlal Nehru University Refresher Course	1	18/11/2019	30/11/2019	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	34	30	30

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Study Leave to undergo PhD Programme with full pay (Three Years) • Medical reimbursement • Maternity Leave • To Attend Career Advance Programmes • HRA • TA/DA • Casual leave, medical leave and earned leave • Pension benefits 	<ul style="list-style-type: none"> • Medical reimbursement • Maternity Leave • To Attend Career Advance Programmes • HRA • TA/DA • Casual leave, medical leave and earned leave • Pension benefits 	<ul style="list-style-type: none"> • Scholarships • Student-related Seminar/Conference/Workshops • Career guidance • Anti-ragging cell • Cultural and Sports week

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri. Keyirangding Hegui, Project Director, District Rural Development Agency, Phek Er. Hekaito Sumi, SDO (Electrical), Phek Alumni Association kupota khesoh Lozaphuhu Village	180000	College Development and students welfare
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Higher Education, Government of Nagaland	Yes	Directorate of Higher Education, Government of Nagaland
Administrative	Yes	Directorate of Higher Education, Government of Nagaland	Yes	Directorate of Higher Education, Government of Nagaland

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Orientation Programme and Meetings 2. Library upgradation 3. Social Work

6.5.3 – Development programmes for support staff (at least three)

1. Offer professional training 2. Technology Training 3. Soft Skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New Science Laboratory 2. Mushroom Spawn Production Unit 3. Establishment of 50 bedded Girls Hostel

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Educational Quality Upgradation	28/08/2019	28/08/2019	28/08/2019	24
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2019	08/03/2019	55	35
Girls Music Band Competition	24/07/2019	24/07/2019	7	9
Seminar on "Generation Equality"	22/11/2019	22/11/2019	58	88

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	27/09/2019	1	Awareness Program on Tobacco	Awareness of harmful effects of tobacco on health	180
2019	Nil	1	01/10/2019	1		Bood	70

			019		National Voluntary Blood Donation Day	Donation	
2019	Nil	1	24/01/2019	1	Training-cum-Orientation Programme for Peer Educators of Red Ribbon Club	Training as peer educators of HIV/AIDS awareness	2
2019	Nil	1	01/12/2019	1	World AIDS Day	Awareness of HIV/AIDS and the rights of HIV infected persons	150
2019	1	Nil	01/03/2019	1	Environmental Study Project	Awareness of deforestation and afforestation in Phek	3
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A Manuel on Cultivation of Oyster Mushroom, 2019	23/08/2019	This handbook provides a comprehensive guide to the students on how to cultivate mushroom for sustainable livelihood. The handbook contains step by step instructions for a simple and low cost efficient method for cultivation of oyster mushroom
Prospectus 2019	06/05/2019	This serves as a guide to the students in academic matters such as course outcomes, examination and evaluation procedures, admission procedures, add-on courses etc. It also introduces to the students the various

mechanisms of ensuring quality education in the institution. The prospectus gives vital information regarding the various cells and committees, as well the various scholarships instituted by the college. More importantly, it lays down the rules and regulations, and the code of conduct for the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Program on Tobacco	27/09/2019	27/09/2019	180
National Voluntary Blood Donation Day	01/10/2019	01/10/2019	70
Training-cum-Orientation Programme for Peer Educators of Red Ribbon Club	24/01/2019	24/01/2019	2
World AIDS Day	01/12/2019	01/12/2019	150
International Women's Day	08/03/2019	08/03/2019	90
Mass social work with the PTCSU	13/07/2019	13/07/2019	240
Programme on "Sentinels of the North East" organised in remembrance of Kargil War Heroes	23/07/2019	23/07/2019	220
Evangelistic camp organised by the Evangelical Union of the college	09/08/2019	12/08/2019	27
Programme on "Fit India Movement"	29/08/2019	29/08/2019	200
Financial Literacy-cum-outreach Programme	04/09/2019	04/09/2019	230

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of trees, plants, and flowers
2. Tobacco-free campus
3. Rainwater harvesting
4. Maintenance of botanical garden
5. Cleanliness drive at regular

7.2 – Best Practices**7.2.1 – Describe at least two institutional best practices**

1. **Promotion of Skill Development:** Promotion of skill development is a highly valued best practice of the institution. As part of the promotion of skill development, students engage in different activities. They are given ample opportunities to develop, hone and sharpen their skills. Toward this end, the college has institutionalised the promotion of skill development through various activities which are conducted by the Skill Development Club of the college in consultation with the IQAC. The Club activities focus on the production and promotion of 100 handcrafted products besides other skills such as carpentry, cooking, tailoring, electrification etc. One of the notable achievements during the academic year 2019-2020 is setting up a gallery in the college library under the theme 'Promotion of Skill Development' in February, 2019. The students handcrafted the products which were collected and displayed in the gallery. The products consisted of traditional bamboo basket, decorative wooden house, hand-knitted caps, socks and mufflers, embroidered pillow covers, wooden table and spoons, daos, framed pencil sketches, hand-woven Naga bags, apron, hand painted canvas bags, wooden wall decorative piece, chopping block, weather shield, sieving tray, planters and multipurpose mat. Towards the end of the academic year, the students were also asked to submit their handcrafted products, which were then displayed in the gallery. On 15th August, 2019, during the Independence Day celebration in Phek district, the students set up a stall where they displayed and sold their handicrafts. The students also prepared local cuisines for sale. The funds generated from these sales were utilized for more activities related to the Skill Development Club of the college. In this way, financial requirements for the activities for skill development have been met, albeit in a small way.

2) **Teacher-student Synergy for a Green Campus** The teacher-student synergy towards promoting a green campus is a practice which is unique not only to the institution but also in the context of India's Higher Education. The campus is located in a 38-acre land, on a hillside surrounded by lush green vegetation. This provides an excellent scope for developing a green campus. Over the years, this practice has translated into the students not only taking care of the cleanliness of the campus, but also taking care of the flowers, plants and trees and nurturing them. In congruence with the best practice, the institution has strived to maintain the institution as a green campus during the 2019-2020 academic session. A number of social works were conducted for the beautification of the college campus. For instance, the first Saturday of every month was earmarked for social work. This was organised by the Students' Council of the college. Every student had to be present. On 7th September, 2019, the NSS organised social work. All the students were assigned different works, and the teachers and non-teaching staff were entrusted with different responsibilities. The Eco and Sanitation Club of the college also carried out a number of activities during the year 2019. The Club conducted a one-day flower plantation drive on 9th August, 2019. It also organised social work on 16th March 2019, 6th July 2019 and 21st September 2019. On days assigned for social work, all the students as well as the teaching and non-teaching staffs engages in cleaning the classrooms, laboratories, the college buildings and the adjoining lawns. The students engaged in cleaning the natural surroundings of the campus and the whole administrative blocks and buildings within the college premises. All these activities have been conducted on a regular basis as part of the institution's best practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Phek is a district in Nagaland which is predominantly inhabited by the Chakhesang and Pochury tribes both of which also falls under the 'Backward Tribe' Category. Phek Government College is located in Phek town which is also the District Headquarters. It has the unique distinction of being the only college in a town with a population of nearly 18,000. As such, the college has a dual role to play. On the one hand, it caters to the burgeoning educational needs of a rising young educated population of Phek town, and adjoining towns and villages. It also acts as a catalyst for community development through community extension services by the faculty members as well as the students. Community extension services by the institution have taken many forms wherein the teachers as well as the students, either collectively or in their individual capacities, have rendered their best towards the upliftment of the society. During 2019, the institution has significantly contributed towards the people of Phek town and beyond in various ways such as: 1. Assisting the district administration in the decoration of rostrum on red letter days such as Republic Day and Independence Day. The students of the college rendered their services as comperes on 26th January, 2019 and 15th August, 2019 during the official ceremonies in the district. 2. The faculty members of the college also extended their services as co-ordinator, assistant co-ordinator and academic counsellors to the IGNOU Study Centre in Phek town. 3. Health awareness camps are also organised in the college which not only benefits the students but also the community at large through dissemination of health information and awareness by the students to their families, neighbourhood etc. Toward this end, the Red Ribbon Club of the college has conducted a number of activities during the year 2019. On 1st December 2019, the RCC of the college observed World AIDS Day along with the rest of the district. RCC volunteers also donated blood to the District Hospital. 4. Organizing social works in and around the town such as cleanliness drives, plantation of trees etc. For instance, the students organized a mass social work in collaboration with the PTCSU on 13th July, 2019. 5. Faculty members have delivered talks and lectures in students' conferences in the town and villages on various issues ranging from environmental protection, climate change to issues pertaining to employment, career prospects and topics of social relevance. 6. The institution has also contributed to the smooth conduct of democratic processes of the nation by extending services of its teachers and staff as master trainers, presiding officers and polling personnel in the Lok Sabha elections, 2019. 7. Faculty members are also board members and consultants in important academic boards and institutions. 8. Students of the institution have also rendered their services to the Nagaland State Legal Services as Para Legal Volunteers. 9. Solidarity has also been extended to social causes for the promotion of peace and justice in the community. On 23rd July 2019, the college held a programme 'In Remembrance of Kargil War Heroes' organized by 22nd Assam Rifles under the theme 'Sentinels of the North East.' 10. The institution also actively participate and collaborate with the district administration and other concerned departments for any constructive and socially relevant programs and activities. As the only institution of higher education in the district headquarters, the college is committed towards not only reaching out to the local community but is also committed towards creating a support system which would enable a substantive transformation of the society. While it contributes to the community, the institution also feeds on the vast support networks that it receives from the local community in the pursuance of its values, mission

and goals. The institution foresees itself to be a place where academic knowledge is not merely imparted, but also where individuals/learners will be able to make sense of the world they live in. The institution has capitalized on the strong community-based society to promote a holistic education.

Provide the weblink of the institution

<https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Phek-Government-College-Institutional-Distinctiveness-2019.pdf>

8.Future Plans of Actions for Next Academic Year

1. To apply for Permanent Affiliation with Nagaland University and 12b of the UGC Act. 2. Completion and commission of the New Science Laboratory Building. 3. To conduct National Seminar through Funding Agency. 4. To paint Academic Building and Science Block Building. 5. Up-gradation of library. 6. To start boys and girls hostel. 7. To start NCC Unit. 8. To initiate MOUs. 9. Separate building for mushroom spawns production. 10. To focus on research publications. 11. To organize workshops and seminars. 12. Additional classrooms. 13. To set up transformer fully dedicated for the college. 14. To improve drainage system. 15. To enhance campus greening.